

Job Details

Job Title University Honors Director - 12 Mo SAL

Job ID 39657

Location
Tallahassee, FL

Full/Part Time Full-Time

Regular/Temporary
Regular

Favorite Job 

Apply On Or Before
01/01/9999

Department

Division of Undergraduate Studies Honors Program Director Announcement Florida State University seeks applications for the position of Director of the University Honors Program. The successful candidate will have a strong vision for a successful Honors Program and be able to demonstrate the commitment, ability, and experience to enhance the recognition and impact of an Honors Program. The successful candidate will also provide creative and innovative leadership in guiding the ongoing transformation of the undergraduate curriculum, ensuring the Program's ability to provide a transformational experience for Florida State University's most academically talented students. FSU has a long history of providing recognition and support for outstanding students through its Honors Program. The program serves talented and motivated students in all disciplines, admitting students as they matriculate at the university and also engaging upper division students in completing Honors in the Major. The Program benefits from endowment support and is central to the newly established Presidential Scholarship. The Honors Program is housed in FSU's new Honors, Scholars, Fellows House, a modern space at the center of campus that is designed to foster intellectual exchange and build a strong sense of academic community.

Responsibilities

The Director will be the chief academic and administrative officer for the Program, reporting to the Dean of Undergraduate Studies, and will hold a 12-month tenured faculty position. The Director will be responsible for working with the Florida State University faculty and administration to foster excellence in research, educational, and outreach programs for Honors students while strengthening the core role of the Program within the University. The Director will be responsible for the management of the human and fiscal resources of the Program, and will work in conjunction with the Honors Program Policy Committee to develop strategic plans, academic programs, student admission and enrollment policies, and enhanced academic opportunities for students. The Director will work closely with the FSU Liberal Studies Office, the Office of National Fellowships, and the Center for Undergraduate Research and Academic Engagement to engage and support students from across the campus. The Director will work with the Dean of Undergraduate Studies to foster strong working relationships with alumni and will serve as the primary advocate of the Program, both internally and externally. The new Honors, Scholars, Fellows House provides an opportunity for the Director to foster relationships with the Graduate School in order to better prepare students for advanced studies. As a University leader, the Director will participate actively in University planning, implementation, and assessment efforts, while promoting diversity of faculty, students and staff within the Program. Most importantly, the Director will have a commitment to excellence in Honors education and a clear vision of the role and significance of an Honors Program within a large public research University.

Qualifications

An earned doctorate or terminal degree. Holds or has held a tenured position and is tenurable upon appointment. A demonstrated record of academic leadership, integrity, and administrative experience. A demonstrated passion for working directly with students, and a record of successful student mentorship. Evidence of successful advocacy for student achievement. Administrative experience relevant to the management of a comprehensive Honors program. The ability to articulate the Program's interests to constituents, as well as demonstrated success in developing and maintaining collaborative relationships, particularly with initiatives that support and recognize the accomplishments of high-achieving students.

Preferred

Qualifications commensurate with appointment at the rank of Professor at Florida State University. The creative thinking, leadership skills, and experience necessary to engage the campus community in maintaining the highest standards of academic excellence in an atmosphere of trust and collegiality. Broad managerial skills and experience, including a proven record of sound fiscal and personal management acumen. Demonstrated breadth of success in multiple areas including research, teaching, and service. The commitment, entrepreneurial, and fund-raising skills needed to foster the growth and supporting infrastructure of the academic, research and creative enterprise within the Honors Program. A record of promoting diversity and inclusion among faculty, staff, and students, with evidence of successful interactions with diverse populations.

Anticipated Salary Range

Salary will be commensurate with qualifications and experience.

Pay Plan

This is a Faculty position.

How To Apply

If qualified and interested, please apply to job opening ID# 39657 at Florida State University's website at <https://jobs.fsu.edu>. Applicants are required to complete the online application with all applicable information. Applications must include education details even if attaching a Vita. In addition to your application, please submit a CV, the names of three references, and a letter of application that addresses the position qualifications. These documents may be submitted as a PDF attachment to your online application or via email to UGS-HR-Info@ fsu.edu.

Open until filled

The review of applications will begin on February 22 and will continue until the position is filled. The anticipated start date will be July 1, 2016.

Tobacco Free Campus

Effective January 1, 2014, tobacco use, including simulated tobacco use, is prohibited on property, interior and exterior, owned or managed by Florida State University. This policy applies to all Florida State University students, employees, consultants, contractors, visitors, and external individuals.

Equal Employment Opportunity

An Equal Opportunity/Access/Affirmative Action/Pro Disabled & Veteran Employer. FSU's Equal Opportunity Statement can be viewed at:
http://www.hr.fsu.edu/PDF/Publications/diversity/EEO_Statement.pdf