2023

It's All Academic

AN ACADEMIC GUIDE TO FLORIDA STATE UNIVERSITY

FLORIDA STATE UNIVERSITY
DIVISION OF UNDERGRADUATE STUDIES

It's All Academic

Introduction

Universities are dedicated to the study and creation of new knowledge. By joining Florida State University, you have also chosen to become a member of this knowledge process, and we welcome you to our research and learning community!

This handbook is titled "It's All Academic" because it is your first exposure to academic policies and procedures and will serve as a guide for navigating undergraduate academic policies and resources during your time at FSU.

This book is available online from the Division of Undergraduate Studies:
https://undergrad.fsu.edu/academic-information/its-all-academic.

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Office of Undergraduate Studies

FSU is composed of 17 undergraduate colleges. The head of a college is called a dean. Your Dean's Office is a place to go for information about academic requirements. As a freshman or sophomore (any student with under 52 hours of credit and not admitted into Music, Motion Picture, or a BFA program), your Dean's Office is:

Office of Undergraduate Studies
A3400 University Center
282 Champions Way
(850) 644 - 2451

You may also reach out to staff in Undergraduate Studies through the contact information on the website: **https://undergrad.fsu.edu/who-we-are/office-undergraduate-studies**.

The staff in Undergraduate Studies can help you by providing "Dean's Approval," understanding, and/or guidance regarding:

- Course overload/underload.
- Dropping or adding a course.
- Removal or clarification of registration holds.
- Illness and other situations affecting academic performance.
- Required enrollment in Quantitative and Logical Thinking and English Composition courses.
- Special needs such as academic remediation or learning disabilities.

Students admitted into the College of Music, the College of Motion Picture Arts, or a BFA program in the College of Fine Arts should contact the Dean's Office for those colleges through the links available at **https://advising.fsu.edu/deans-offices**.

University Bulletin

https://registrar.fsu.edu/bulletin/undergraduate

The Undergraduate edition of the General Bulletin contains the University's academic policies and procedures as well as descriptive information about colleges, departments, courses, and more. Web-friendly and full version PDFs of the Bulletin are published to the registrar's website annually in June.

FSU Homepage – https://fsu.edu

A wide array of useful information may be found on the main FSU website. Through the search engine in the top right corner of the site you may search for other FSU websites, contact information for faculty and staff, and information about departments and services on campus. In case of an emergency this site will contain the latest information and instructions for students.

myFSU Portal – https://my.fsu.edu

The myFSU Portal serves as a personal gateway to the links, tools, and resources you need to be successful at Florida State University. From this central location, you can manage your FSU account and use the quick links to jump to frequently used websites and apps like Student Central, Canvas, Campus Connect, and your FSU email.

Sign-in to myFSU for secure access to your student account. Your FSUID is the first part of your FSU email address. The password is the one you selected when you activated your FSUID as part of the admissions process. If you do forget your password, you can select the "Manage FSUID/Password" link to answer security questions and update your password.

DO NOT share your myFSU login credentials with anyone, including family. Sharing your login information will allow another person to access your FSU email and your Canvas course sites where you submit assignments and complete exams. Sharing your login may bring into question who is writing your papers or taking your exams. This may trigger an academic integrity investigation.

FSU uses a 2-factor authentication (2FA) as an extra layer of security designed to prevent unauthorized access to your personal information. You will be automatically prompted to enroll or manage devices for multi-step verification when you try to access a protected page. For additional information on multi-step verification and instructions on how to register a device, go to Information Technology Services: **https://its.fsu.edu/service-catalog/accounts-and-access/identity-management/2fa-duo**.

MY COURSES					
Current		**Future**		**Past**	
COURSE	CR	DAYS	TIME	LOCATION	GRADE
CHM 2210	3	MWF	02:30 PM - 03:20 PM	FLH_0255	
CHM 2210	0	TH	10:00 AM - 10:50 AM	HTL_0218	
ECH 3023	3	TTH	02:00 PM - 03:15 PM	CE1_A0105	
ECH 3023	3	W	04:50 PM - 05:40 PM	CE1_A0105	
MUH 2019	3	MWF	01:25 PM - 02:15 PM	LON_0201	
PHY 2049C	5	TTH	11:00 AM - 12:15 PM	UPL_0101	
PHY 2049C	5	MW	11:15 AM - 12:05 PM	HCB_0210	
PHY 2049L	0	M	03:45 PM - 06:45 PM	UPL_0114	

Course Quicklinks ▼

After logging in to **my.fsu.edu** these are some of the sections you will find on the student homepage:

My Courses displays summary information about your courses.

<u>Current</u> is the default display and will show your current course information.
The <u>Future</u> tab will display your enrollment window date once they have been set for the upcoming semester. Once enrolled in future courses, those courses will display here.
The <u>Past</u> tab will display your courses enrolled in from the previous semester and the grade earned in those courses.

My Academics displays a summary of your current academic status. You may also see the contact information for your academic advisor by selecting the My Advisor tab.

MY ACADEMICS	
My Degree	**My Advisor**

Career: Undergraduate
Academic Level: Sophomore
Cumulative Hours: 58
FSU GPA: 2.691
Cumulative GPA: 2.807

Primary Major
College: College of Engineering
Major: Pre-Chemical Eng/Biomed(Upper)
Excess Credit Hour Counter: 65
Current Map: Term Four
Map Status: On Course

MY TASKS	
Holds (3 items)	▼
To Do List (0 items)	▼

My Tasks shows any outstanding documentation or administrative actions that need immediate attention. Some tasks, if uncompleted, may block your ability to register and may block your access to academic information. Types of tasks include:

- <u>"Holds"</u> will prevent you from registering for classes and may also block access to your academic data. Instructions about how to have a Hold removed will appear in the description beneath the Hold and will remain there until the task is completed. Holds will begin appearing in the third week of classes each semester and remain until you accomplish the tasks outlined in the Hold description.
- <u>"To Do's"</u> prompt you to complete various tasks but do not block your ability to register for courses or access your academic data. Examples include confirming your emergency contact information or confirming your financial aid information.
- <u>"Actions"</u> notifications will ask you to perform a simple task. Like To Do's, an Action task will not block your ability to register or access academic information.
- <u>"Notes"</u> are reminders of past actions which impact your ability to do certain tasks such as dropping a course. Notes do not block your ability to register for classes.

MYFSU LINKS

Academics ▼

Campus Life ▼

Delegated Access ▼

Health, Safety, and Wellness ▼

myFSU Identity Management ▼

Research & Recognition ▼

Resources ▼

Student Financials ▼
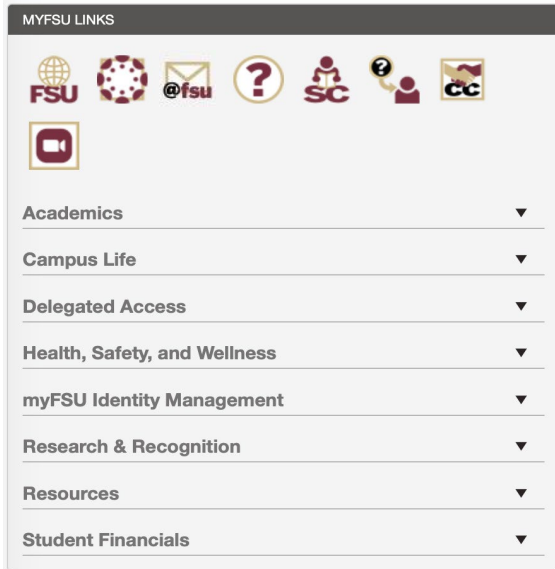
My FSU Links includes shortcuts to applications and FSU sub-systems that you will use during your time as a student.

The icons shown at the top of the box will be used most frequently and are detailed below.

Additional link menus are located under the icons. Clicking the downward arrow to the right of the grey text will expand the link menus associated with each topic.

Canvas: This is the FSU Learning Management System. Many of your course communications, assignments, discussions, and assessments will be conducted through Canvas. Selecting the icon will bring you to your Canvas dashboard where you will see your current courses. Selecting "All Courses" will show all past courses. There is also a Canvas 101 tutorial.

Email: Your **@fsu.edu** email address is the official way the university will communicate with you. Check your FSU email daily for important information from your instructors, advisers, and other university offices. Although you can forward your FSU emails to another email address, please make sure you have adjusted any filters to make sure the FSU communications are getting to the new account.

Campus Connect: Students use Campus Connect to schedule advising or tutoring appointments as well as access reports or notes from advising meetings. Once in the platform, advising and tutoring appointments can be scheduled by clicking the blue "Schedule Advising or Tutoring" button at the top right side of the home screen. You may receive emails sent through this system which will have the words "campus connect" as part of the address. Make sure they are not trapped by any of your filters. Students can select from three different types of appointments:

• Advising: Use this option to meet with your academic department or college advising office. If you are interested in learning about another academic program, select "Learn about another Major/Minor". Please note that not all advising offices are using Campus Connect at this time. Be sure to check with your academic advisor about procedures for setting up appointments in your department or college.

• Special Programs: Use this option to schedule an appointment with a non-academic advising support office.

• Tutoring/Study Rooms: Use this option to schedule tutoring appointments or to reserve a study room.

Zoom: Zoom is a web-conference tool that is used for virtual class discussions, in addition to online meetings you may have with your professors, advisors, and other University administrators. Information on Zoom for students is available online at **https://support.canvas.fsu.edu/kb/article/1451-zoom-overview/#students.**

Student Central:

Student Central provides more detailed access to your information and the places where you need to conduct your business as an FSU student. Selecting this SC icon from the portal will take you to your SC Homepage:

˅ FSU Student Homepage

My Academics

View GPA, map status, unofficial transcript, earned credits, and more!

My Canvas

Access Canvas to review your course syllabus, discussions, and view/submit assignments.

My Tasks

View registration holds and complete tasks

My Bill

View account balance, tax documents, charges due, and make a payment

My Financial Aid

View a summary of your financial aid award. Accept and decline awards

My Info

Access and update your address, emergency contacts, and share your student information

My Tools

Access the academic calendar, FSU alerts, course evaluations, and anonymously report incidents

My Classes

View your enrollment date, degree progress report, and drop/add classes.

My How-To Videos

View short videos on how to navigate within Student Central

You will notice some of the functions, such as My Canvas and My Tasks, duplicate what you see in your **my.fsu.edu** portal. Others may look similar but have extended capability within Student Central:

My Academics includes: **Summary** where you can view GPAs, Map Status, Earned Hours, and Excess Credit information; **Academic Records** where you can view your grades, access your unofficial transcript, request an official transcript, and request verification of your enrollment; **Advising Tools** where you can view the full-length version of your Academic Requirements Report, search for adviser contact information, and research other majors; and **Graduation** where you will apply for graduation.

My Classes includes: Enrollment Dates and Undergraduate Degree Progress where undergraduates will view a concise version of your degree requirements (Academic Requirements Report), search for classes to meet these requirements, register for classes, conduct drop/add, and tell the university what courses you want to take in future semesters. The other tabs in the tile are designed for graduate students who do not have an Academic Requirements Report.

My How-To Videos includes a series of short videos on how to do various activities within the student data system. The content in this tile will vary over time.

University Advising

http://advising.fsu.edu

The university has created one website to hopefully guide you towards answers for any and all of your advising questions! Here you can search for your advisor, find information on different majors, policies, procedures, deadlines, and much more. Information on taking courses at another school, changing your major, registering for courses, dropping courses, holds on your registration, taking a semester off, withdrawing from classes, taking a course pass/fail, academic probation, strategies for academic success, a GPA calculator, and how to graduate are all here.

Important Deadlines

http://registrar.fsu.edu/calendar

The Academic Calendar is published once each semester. It contains important dates regarding registration, fees, graduation, and other academic deadlines. Below are some important deadlines that pertain to dropping and adding classes each semester. **Dates are adjusted for the summer terms.**

- *4th Day of Classes*   Drop/Add ends. After midnight you are liable for all course fees.
- *10th Day of Classes*   Last day to pay fees or make payment arrangements.
- *End of 7th Week of Classes* Last day to withdraw from school without receiving grades.
  Last day to drop a class without dean's permission. (Dean's permission *is* required if dropping below 12 hours.) Courses dropped before the end of the seventh week will not appear on the transcript.
  Last day to select the S/U (Satisfactory/Unsatisfactory) grade option.
- *End of 12th Week of Classes* Last day to late drop a class (dean's permission is required). A grade of "W" will appear on the transcript.

Federal Student Aid Course Eligibility

http://financialaid.fsu.edu

Federal Student Aid may be awarded only for courses that count toward a student's degree requirements. If you are receiving Federal Student Aid, it is important that you work with your advisor each semester to ensure that the courses you are enrolled in are meeting the requirements of your degree. For additional information on Federal Student Aid requirements and eligibility, contact the **Office of Financial Aid** through the contact information on their website.

Excess Credit Surcharge

http://registrar.fsu.edu/records/excess_hours

The legislature for the State of Florida has passed a law limiting the number of hours you can take at the regular in-state and out-of-state tuition rates. You will be allowed a certain percentage above the hours required by your degree program. For students entering FSU in 2023, the percentage is 120%. For a typical degree of 120 hours, students will be allowed 144 hours at normal tuition rates after which an additional fee will be assessed. Although all of your acceleration and dual enrollment credit does not count towards this maximum, all FSU courses that are failed, dropped after the drop/add period or withdrawn will count. Courses that were failed, dropped, or withdrawn from another institution may be removed from your excess credit hour counter. If those hours have not been removed, please contact the Office of the Registrar. You will be able to monitor your Excess Hours Counter in the **My Academics** section of Student Central.

Academic Honor Policy

http://fda.fsu.edu/Academics/Academic-Honor-Policy

The statement on *Values and Moral Standards* says: "The moral norm which guides conduct and informs policy at Florida State University is responsible freedom. Freedom is an important experience that the University, one of the freest of institutions, provides for all of its citizens: faculty, students, administrators, and staff. Freedom is responsibly exercised when it is directed by ethical standards." (*Values and Moral Standards at FSU* retrieved from the current General Bulletin located at **https://registrar.fsu.edu**.) Guided by these principles, this Academic Honor Policy outlines the University's expectations for students' academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty throughout the process: **http://fda.fsu.edu/Academics/Academic-Honor-Policy**.

Instructors are responsible for reinforcing the importance of the Academic Honor Policy in their courses and for clarifying their expectations regarding collaboration and multiple submission of academic work. Examples of academic dishonesty have been provided for the purpose of illustration and are not intended to be all-inclusive. Students should be cautious about joining software platforms that could facilitate cheating and unauthorized collaboration.

PLAGIARISM. Presenting the work of another as one's own (i.e., without proper acknowledgement of the source). Typical examples include: Using another's work from print, web, or other sources without acknowledging the source; quoting from a source without citation; using facts, figures, graphs, charts or information without acknowledgement of the source; utilizing ghostwriting or pay-for-paper services; submitting another's work through online thesaurus software.

CHEATING. Improper access to or use of any information or material that is not specifically condoned by the instructor for use in the academic exercise. Typical examples include: Copying from another student's paper or receiving unauthorized assistance during a quiz, test or examination; using books, notes or other devices (e.g., calculators, cell phones, or computers) when these are not authorized; procuring without authorization a copy of or information about an examination before the scheduled exercise; unauthorized collaboration on exams. This includes unauthorized actions taken on any social media platform.

UNAUTHORIZED GROUP WORK. Unauthorized collaborating with others. Typical examples include: Working with another person or persons on any activity that is intended to be individual work, where such collaboration has not been specifically authorized by the instructor. This includes unauthorized actions taken on any social media platform.

FABRICATION, FALSIFICATION, AND MISREPRESENTATION. Unauthorized altering or inventing of any information or citation that is used in assessing academic work. Typical examples include: Inventing or counterfeiting data or information; falsely citing the source of information; altering the record of or reporting false information about practicum or clinical experiences; altering grade reports or other academic records; submitting a false excuse for a class absence or tardiness in a scheduled academic exercise; lying to an instructor to increase a grade.

MULTIPLE SUBMISSIONS. Submitting the same academic work (including oral presentations) for credit more than once without instructor permission. It is each instructor's responsibility to make expectations regarding incorporation of existing academic work into new assignments clear to the student in writing by the time assignments are given. Typical examples include: Submitting the same paper for credit in two courses without instructor permission; making minor revisions in a credited paper or report (including oral presentations) and submitting it again as if it were new work.

ABUSE OF ACADEMIC MATERIALS. Intentionally damaging, destroying, stealing, or making inaccessible library or other academic resource material. Typical examples include: Stealing or destroying library or reference materials needed for common academic purposes; hiding resource materials so others may not use them; destroying computer programs or files needed in academic work; stealing, altering, or intentionally damaging another student's notes or laboratory experiments. (This refers only to abuse as related to an academic issue.)

COMPLICITY IN ACADEMIC DISHONESTY. Intentionally helping another to commit an act of academic dishonesty. Typical examples include: Knowingly allowing another to copy from one's paper during an examination or test; distributing test questions or substantive information about the material to be tested before a scheduled exercise; deliberately furnishing false information.

ATTEMPTING to commit any offense as outlined above.

It's All Academic

Earning your Bachelor's Degree

Structure of Degree Programs

The bachelor's degree consists of multiple requirements. Not all degrees will include all of the following components, and some programs may allow a course to satisfy requirements in more than one component. View your **Academic Requirements Report** in Student Central to see how the courses you have taken meet various degree requirements. To learn more about FSU's Undergraduate Academic Degree Programs, visit **Majors and Maps: https://academic-guide.fsu.edu**.

Liberal Studies

http://liberalstudies.fsu.edu

Liberal Studies courses provide an intellectual foundation and transformative educational experience. The *Liberal Studies* curriculum provides an educational foundation that enables FSU students to thrive in and beyond the classroom. Across the curriculum, students build the knowledge and skills needed to be successful in the major and life after college. Through Liberal Studies, you will explore different ways of thinking, develop creative approaches to persistent questions, work closely with faculty and peers, and engage in hands-on learning. You will engage critically with information and ideas, communicate effectively, and contribute meaningfully to your communities.

The Liberal Studies curriculum consists of 36 hours of **General Education** coursework (including **Statewide Core Requirements**) and a series of University-wide **Graduation Requirements**.

A list of courses that satisfy the Statewide Core, General Education, and Graduation Requirements may be found on the *Find a Liberal Studies Course* page of the Liberal Studies website: **http://liberalstudies.fsu.edu**.

Statewide Core Requirements
The Statewide Core is a standardized General Education curriculum required of all college students in the state of Florida. Students must take one Core course from each of the following five areas: Quantitative and Logical Thinking (3 hours); English Composition (3 hours); Social Sciences/History (3 hours); Humanities and Cultural Practice/Ethics (3 hours); and Natural Sciences (3 hours). These 15 hours are included in the 36-hour FSU General Education requirements defined in the next section.

General Education
General Education requirements must be completed by every student graduating from FSU. *How* a student meets General Education requirements and *when* they meet the requirements will be different for each student, depending on the major and personal interests.

- **Quantitative and Logical Thinking:** These courses help students to become critical analyzers of quantitative and logical problems. **Six hours. Students must earn a "C-" or higher.**

- **English Composition**: These courses help students to become critical readers and clear, creative, and convincing communicators. **Six hours. Students must earn a "C-" or higher.**

- **Social Sciences:** These courses help students become critical analyzers of theories and evidence about social forces and social experience. **Three hours.**

- **History:** These courses help students become critical analyzers of theories and evidence about historical events and forces. **Three hours.**

- **Humanities and Cultural Practice:** These courses help students become thoughtful patrons of and participants in cultural practices. **Three hours.**

- **Ethics:** These courses help students become ethically engaged citizens and logical thinkers. **Three hours.**

- **Natural Sciences:** These courses help students become critical appraisers of theories and the facts that support them. **Six hours.**

- **Six additional General Education hours** must be completed.

Students must earn a minimum of "C-" or higher in all coursework in Quantitative and Logical Thinking and English Composition. Courses taken on a Satisfactory/Unsatisfactory (S/U) basis will not count towards a

General Education requirement. Students must earn a minimum of 2.0 GPA average in the *36 hours of required Statewide Core and General Education coursework*.

Notes on Quantitative & Logical Thinking: Speak with your academic advisor for the specific Quantitative and Logical Thinking course sequence for your major. Students must complete (or be exempted from with credit) at least six credit hours in Quantitative and Logical Thinking. Three of those credit hours must be taken from the Department of Mathematics (courses with a course prefix of either MAC or MGF). Students must complete their first Quantitative and Logical Thinking course by the time they have **attempted 30 hours**, which includes any credit hours earned through acceleration (i.e., AP, IB, Dual Enrollment, etc.). Students must complete or be registered for their second Quantitative and Logical Thinking course by the time they have **attempted 40 hours**. All six hours of the Quantitative and Logical Thinking requirement should be completed by the time the student earns 52 degree hours.

Notes on English Composition: Students must complete (or be exempted from with credit) at least six hours in English Composition. All students shall complete the required English Composition courses by the time they have **attempted 30 hours**, which includes any credit hours earned through acceleration (i.e., AP, IB, Dual Enrollment, etc.) or must show an appropriate exemption, as approved by the Faculty Senate, from six hours of composition courses.

University-Wide Graduation Requirements
In addition to General Education Requirements, all students must complete the following Graduation Requirements as part of the *Liberal Studies* curriculum:

- **"W" State-Mandated Writing and E-Series Courses:** These courses help students become clearer, creative, and convincing written communicators. Beyond the coursework required for English Composition, students must complete six additional hours of coursework that require college-level writing. Students commonly satisfy this requirement by completing E-Series course and State-Mandated Writing courses that are designated with a "**W**". **6 hours. A grade of "C-" or higher is required** for courses taken for the writing requirement.

- **Scholarship in Practice (SIP)** courses provide students with the opportunity to apply scholarship to produce an original analysis, project, or creative work that reflects a body of knowledge relevant to the course. **Students must complete one Scholarship in Practice course. A grade of "C-" or higher must be earned.**

- **Formative Experiences (FE)** engage students in applied learning through "hands-on" experiences outside of the classroom in which they explore issues in a field. Examples of FE include faculty-supervised creative or artistic works; studying abroad; participating in faculty-supervised research; participating in a faculty-supervised internship or service work; or by completing Honors in the Major thesis credit. Students may also complete a FE through the Career Center's Experience Recognition Program (ERP). **Students must complete one FE. A grade of "C-" or higher must be earned (or an "S" for FE if taken on an "S/U" basis).** An additional SIP course may be substituted for the FE.

- **Diversity:** As an FSU student, it is expected that by learning about cultures around the world, you will develop a broader base of knowledge for understanding yourself and the world around you. These courses help students become culturally literate members of society. There are many diversity courses that also meet major requirements. Some majors, such as business and engineering, prefer students to meet this requirement through General Education courses. **Students may satisfy this requirement by completing two diversity courses.** These courses must be taken on a letter grade (not S/U) basis. **A grade of "C-" or higher must be earned.**

- **Upper-Division Writing:** Skills in professional writing for specific tasks or contexts is critical to the long-term success of all FSU graduates. In addition to the hours required for English Composition and "W" State-Mandated Writing described above, **all students must complete one approved Upper-Division Writing course. A grade of "C-" or higher is required.**

- **Oral Communication Competency:** Students are required to learn and demonstrate competency in oral communication through public speaking activities. These courses are designed to provide thorough instruction and ample opportunities for practice that help students become flexible, proficient, and professional oral communicators. Through these courses, students master the kinds of spoken communication that are appropriate for their academic major and future leadership roles. **Students must complete one approved Oral Communication Competency course with a grade of "C-" or higher.**

- **Digital Literacy:** Digital Literacy courses prepare students to critically understand and use digital

resources and technologies in personal, professional, and societal contexts. All undergraduates at Florida State University must complete at least one course designated as meeting the Digital Literacy Requirement. Students should check with their major department to identify the course(s) designated by the department as satisfying Digital Literacy in the major. **A grade of "C-" or higher is required.**

- **Natural Sciences Laboratory:** Students must **complete at least one credit hour of a Natural Sciences laboratory course**. Students may complete the laboratory requirement either as a separate laboratory course (designated with the course suffix "L") or as a combined lecture/lab class (designated with the course suffix "C"). **A grade of "C-" or higher is required.**

- **Civic Literacy:** The State of Florida mandates that all students must demonstrate competence in Civic Literacy. Visit **http://liberalstudies.fsu.edu/students-advisors/civic-literacy-requirement** for the most recent guidance on meeting the Civic Literacy requirement.

Additional University-Wide Requirements

FSU requires that all students also satisfy the following University-wide Requirements:

- **FSU Residency:** Student's final 30 hours must be completed in residence at FSU.

- **Summer Residency:** Students who have entered a university in the State of Florida with fewer than 60 hours of credit are required to earn at least nine hours by attendance in one or more summer terms at one of the State University System institutions. If completing the summer residency hours will be a hardship, you may request a waiver of this requirement by submitting a petition to your graduating Dean's Office. Waiver petitions may be submitted electronically in the **My Tasks** tile of myFSU Student Central at the time you reach 80 hours or more and should be submitted prior to applying for graduation. Please see your Academic Dean's Office with questions.

- **Upper-Division Courses:** Students must earn a minimum of 45 hours of 3000/4000 level coursework. Of these 45 hours, at least 30 must be earned at FSU. Only 15 hours of 3000/4000 level coursework from another institution may be used toward this requirement.

- **Total Hours:** A typical undergraduate degree program requires 120 *unduplicated* credit hours. Select programs may require more. To find the number of hours required for your degree, visit **Majors and Maps – https://academic-guide.fsu.edu.** Students must complete the minimum number of hours required for the degree to graduate.

College Requirements

The college offering your major may also have specific courses that are required for all its students. An example of this is the College of Arts and Sciences' foreign language requirement. You should learn about any College-specific requirements during Orientation and from your advisor.

Major

This is an academic area in which you plan to take a concentration of courses. The size of your major will vary from as little as 30 hours (approximately 10 courses) to as high as 110 hours.

Limited Access and Limited Enrollment Majors. Some majors at FSU have a selective admission process and require that certain entrance criteria must be met. These are called Limited Access or Limited Enrollment Programs, also referred to as "Specialized Admissions" programs.

Limited Access Programs may require a certain GPA, test score, or completion of a defined set of courses prior to formal admission. Some programs may also require students to submit a departmental application, perform an audition or submit a portfolio for review.

Limited Enrollment Programs may have the same types of admission criteria as a Limited Access major, but only admit a specific number of students each year.

Competition for admission to limited access/limited enrollment programs is generally high, and some programs accept new students only once a year. Information on application procedures and deadlines for Limited Access and Enrollment Programs is found by going to the **Majors and Maps site** at **https://academic-guide.fsu.edu** or the department website. Make it a point to know any special admission requirements or deadlines for your major and allow adequate time to prepare yourself and plan alternatives.

Not being admitted to the Limited Access Program of your choice does not have to be the end of your career in that field. Most professions have alternative ways of entering the field. For instance, students wishing a career in business may want to look into English with a business minor or any of our foreign languages with a concentration in business. Combining any major with a business minor is also an alternative route to a business career. Most employers will be just as interested in the skills developed through work, clubs, organizations, and volunteer activities, as they are in what major a student has completed. Go to the FSU Career Center at **http://career.fsu.edu** to research your chosen profession early in your college career. You may be surprised at the variety of academic directions that lead you to where you want to be.

Minor

Not all degree programs require you to complete a minor. However, some not only *require* a minor, but they also *dictate* which minor you must do. Typically, the majors that require more hours either have the minor embedded within the major or do not require a minor at all. Your minor can be an important part of your program and help prepare you for specific job fields. Consider your minor as an opportunity to develop knowledge and skills that are not a part of your major.

Electives

Electives are courses you take because you are interested in the topic or to make yourself more competitive in the job market. The number of elective hours in a degree program will range from 0 to 45. Some students use electives to complete more than one minor or a second major. Research shows that students enrolling in an elective during their first term as a college student report higher levels of satisfaction and success. The number of electives you have and how you plan to use your electives are good topics to discuss with your advisor. Some degree programs will ask you to complete all electives during your first two years, so developing a plan on how to use electives is an important early step in advising.

Double Majors, Dual Degrees, and Graduate School

Some students choose to pursue a second major in addition to their primary major (i.e., two majors within one bachelor's degree program). If you intend to double major, you should discuss the second major with your advisor at orientation. The second major must be formally declared after you have earned at least 52 credit hours, but before the end of the semester in which you will have earned 90 credit hours.

Students may also choose to pursue a dual degree (i.e., two bachelor's degrees earned at the same time). Students who pursue a dual degree must complete all the Major, Minor and College requirements needed for both degree programs. In addition, you must complete at least 30 hours beyond the minimum number of credits required for your first degree. As with a second major, you must formally declare a second degree with your advisor and your Dean's Office when you have between 52 to 90 hours earned.

A double major or dual degree requires considerable academic planning to avoid an excess credit surcharge. You should investigate the possibility of earning a master's degree instead of pursuing multiple majors and/or degrees. Master's degrees often require the same number of hours as a second major, are not subject to the excess credit surcharge, and are far more impressive to employers and admission committees. Many do not require that you have a bachelor's degree within the same academic discipline. To see a list of master's degree programs, go to **http://registrar.fsu.edu/bulletin/graduate** and select "Academic Departments and Programs".

Degree in Three

http://gps.fsu.edu/degree-in-three

Degree in Three is a special program designed to assist students who wish to graduate in three years or less. While all students are welcome to explore this path, Degree in Three is typically best for students who enter Florida State with around 24 or more hours of college credit when entering their first term.

Benefits of the program include:
- creating an individualized three-year academic plan;
- financial savings of up to one year's cost-of-attendance;
- being able to start graduate school or a career earlier;
- attending workshops tailored specifically for accelerated bachelor degree students;
- having priority registration for enrollment; and
- the opportunity to participate in More in Four.

Students interested in Degree in Three should be *confident in their major and know which type of career field they want to pursue*. Not all majors can be completed within three years, so students must work closely with their advisors and academic units to determine if this accelerated path is feasible for their situation.

The application is accepted year-round and information sessions are held at the beginning of each semester followed by recurring monthly sessions – dates are listed on the department page. There is no GPA requirement, but students' schedules will be monitored for adherence to their three-year academic plan.

More in Four

http://gps.fsu.edu/more-in-four

More in Four is designed to assist high-achieving Degree in Three students who wish to pursue graduate school at FSU for their fourth year.

Participants receive the same benefits as Degree in Three students, in addition to:
- graduate program information sessions to learn about graduate study opportunities;
- workshops created to support students' plans to attend graduate study; and
- specialized advising from the Graduation Planning and Strategies Office.

While the program is available to all students, we recommend students interested in More in Four begin participation in their first year to take full advantage of the program. To participate, students may opt into the More in Four program when completing the Degree in Three application.

Special Program Requirements

Participation in special programs such as Honors, ROTC, or a Living-Learning Community (LLC) may require you to complete additional courses. You should meet with a representative from your special program during free time at orientation, if a meeting is not already a regular part of the orientation program, or contact them prior to the end of Drop/Add in your first semester.

Evaluation of Transfer Credit for Degree Requirements

Transfer and dual enrollment credit you may be bringing to FSU from another institution will be evaluated by the appropriate office to determine if those credits equate to courses that count for credit toward General Education, Graduation, and/or College/Major requirements.

The Office of Undergraduate Studies evaluates transfer credits as they may apply to the following requirements: Statewide Core, General Education, State-Mandated Writing, and Civic Literacy.

Your Graduating Dean's Office evaluates transfer credits as they may apply to the following requirements: Scholarship in Practice, Formative Experiences, Diversity, Upper Division Writing, Oral Communication Competency, Digital Literacy, and Natural Sciences Laboratory.

The department of your major evaluates transfer credits as they may apply to your major requirements.

You may review how your transfer courses have been equated by accessing your **Transfer Credit Report** in the **My Academics – Academic Records** section of Student Central.

TRANSFER TERM	EXT YEAR	EXT TERM	INCOMING COURSE	UNITS TAKEN	STATUS	EQUIV COURSE	UNITS	GRADE
2019 Spring	2018	Fall	ENGL 1100	3.00	Posted	ENC 1101	3.000	B+
2019 Spring	2018	Fall	HIST 2070	3.00	Posted	EUH 2000	3.000	A

It is important to note that all of your incoming credit may not be received and/or posted at the time you attend orientation.

Associate of Arts Degree

https://undergrad.fsu.edu/programs/associate-arts-degree-aa

Once a student reaches 60 credit hours and has met certain requirements within the General Education curriculum, he/she can apply for an Associate of Arts degree through the Office of Undergraduate Studies. For more information about applying for an Associate of Arts degree, please visit the link above.

Academic Advising

During Orientation, you will meet with an academic advisor before you register for classes. The goals for this meeting are to introduce you to academic advising and provide guidance in selecting appropriate courses for your first semester. After orientation, you will work with an advisor(s) in your major to help identify courses you should take throughout the academic year. It is important to see your major advisor at least one time per semester so they may assist and guide you towards graduation. The contact information for your advisor(s) is in the **My Academics – Advising Tools** section of Student Central.

There are three main providers of academic advising:

- Students who chose a major on arrival at FSU *go to their major departments* for advising.
- First-year students who are "undecided" about selecting a major or who may be interested in another major go to the *Advising First Center for Exploratory Students* in G002 WJB.
- Once a student enters their second year at FSU, if they are "undecided" on their major or are "re-deciding" their current major, they may go to the *Advising First Center for Academic Planning* in 3200 UCA to discuss their eligibility for various majors.

Students interested in a pre-med or pre-law track can visit the link below for additional information: **http://undergrad.fsu.edu/academic-information/prelaw-and-premedpre-health.**

Students in special programs such as CARE, ROTC, Athletics, and Honors are required to meet with academic advisors in these programs in addition to meeting with the major advisor.

It is best to plan to see your advisor early each semester. Academic advising sites vary on walk-in and scheduling appointments procedures. Make sure to contact your advisor prior to registration beginning to prevent being unprepared to enroll when your registration window is made available. Students may locate academic advisors for all majors and departments using the Advisor Search: **http://advisor.undergrad.fsu.edu/advisors/advisor-display.php.**

Mapping

https://academic-guide.fsu.edu

Each major has developed an academic map that provides students with a **Sample Schedule** to illustrate one of the many ways to satisfy all requirements in four years. More important are the **Milestones** identified for each major. Milestones can be courses, specific grades in courses, and/or GPAs that must be achieved by specified points within your college career.

Failure to achieve a Milestone for a given Map Term identifies you as *off-course* for your major, places a hold on your registration, and requires you to meet with an advisor. Failure to get back on-course the next semester will result in a hold on your registration that will require you to change your major.

You may check your current **Map Term** and **Status** in the "My Academics" section of Student Central. A status of "0" indicates that you are on-track with the Milestones. A status of "1" means you are off-course for the first time. A status of "2" means you have been off-course for two consecutive semesters.

Students seeking to change their major must be on-course with the Milestones of the intended major for the Map Term they are currently at. Students are entitled to a single-term Map Term roll-back (that may be used only at the point of changing majors) if it places the student on-course with the new major. Students can only use this option one time in their undergraduate career. "Limited Access" majors may have additional restrictions. Note: The one-time roll-back may not be used for the purpose of meeting GPA Milestones.

Students seeking to add a second major must be on-course with the Milestones of the intended second major for the Map Term they are at (or minus one, if using the one-time roll-back option) at the point of adding the major. However, the second major will *not* be monitored by Mapping afterwards. If the primary major is a "Limited Access" one, students must have approval from that major to add a second major before doing so.

Academic Requirements Report

Your Academic Requirements Report in Student Central is an online unofficial degree audit that will allow you to see how the courses you have taken meet various degree requirements. The report also indicates most of the requirements you have remaining to complete, including requirements for Liberal Studies, your major/college as

well as your Mapping Milestones.

A full-version of the Academic Requirements Report is available in Student Central under **My Academics – Advising Tools**. Requirements within the report will display a status of either **Satisfied** or **Not Satisfied** to indicate if a requirement has been met.

Here is an example of how a standard requirement will appear on the report:

- A status of **Satisfied** means you have taken or enrolled in the courses needed to fulfill that requirement. Clicking the green arrow icon will expand the information to show you which courses you have enrolled in or have completed that are meeting the requirement.
- A status of **Not Satisfied** means that the requirement has not yet been met.
- The report will count any classes you are enrolled in for a current or future semester. Dropping or not completing classes with the minimum grade required may cause the status of a requirement to change from Satisfied to Not Satisfied. The report will *not* recognize any courses *planned* for a future semester.
- **It is important to note that all of your accelerated credit or dual enrollment credit may not be received and/or posted at the time you attend orientation. The status of some requirements may change after all incoming credit has been posted.**
- The Academic Requirements Report is not an official graduation check. At the time you reach 90 credit hours, you will need to request an official academic progress check from the Registrar's Office and the college of your major.

The Academic Requirements Report will be available to new students by Day 1 of Orientation. Contact your advisor with any questions you may have about the requirements within your report.

Undergraduate Degree Progress

https://undergrad.fsu.edu/academic-information/schedule-planner/degree-progress

Undergraduate Degree Progress is a tool for you to plan the courses you need to take to fulfill your degree. Like the Academic Requirements Report, it provides a listing of the requirements you must complete. In addition, it allows you to plan the courses you may take to meet those requirements in the terms you want to take them in.

You may plan courses for your next semester and as far into the future as you would like. Students are expected to plan at least three semesters ahead as this information assists academic departments in managing course availability. Undergraduate Degree Progress will be available to students by Day 1 of Orientation. Access it by going to **My Classes – Undergraduate Degree Progress**.

Planning Your First Semester Schedule

To simplify the process of picking classes for your first semester:

1. Start by looking at the sample schedule on your Academic Map **https://academic-guide.fsu.edu.**

2. Go to the Find a Liberal Studies Course website at **http://liberalstudiescourses.fsu.edu/care/LS-courses/course-display.php** to identify Statewide Core and General Education courses that may be of interest to you. Be aware that not all classes are offered every semester.

3. Your advisor will help you with building and refining your schedule based on your interests, the milestones for your major, and course availability.

You may use the **Undergraduate Degree Progress** tool to plan any courses you are interested in taking beyond your first semester and later in your academic career.

Course Loads

A normal fall or spring semester schedule includes 15-16 hours. You must be enrolled in a minimum of 12 hours in fall and spring semesters to be considered a full-time student. The average GPA of freshmen who take 15 hours is typically over 1/3 of a grade point higher than that of students who take 12 hours. While we want our students to be engaged in many aspects of the FSU experience, we also want to remind them that their academic engagement is the most important commitment they can make to achieve their future goals and, therefore, we recommend the fuller course load of 15-16 hours. Summer terms are slightly different. A six-week term load should be limited to 6 or 7 hours (half a normal load for half a term). Your financial aid may have higher requirements for academic progress than what is expected of the general FSU undergraduate population. Make sure you are aware of all enrollment and progress requirements for your specific financial aid package.

The difficulty of a schedule has more to do with the *nature of the courses taken* rather than the *number of hours*. The level of a course does not always indicate the degree of difficulty. A 1000-level course is not necessarily less challenging than a 3000-level. How much you can handle in a semester is one of the most difficult decisions facing both a student and the advisor. Your advisor will work with you to make the best decision for this first semester.

Sample First Term Schedule		
	Quantitative and Logical Thinking	3 hours
	English Composition	3 hours
	History, Humanities or Ethics	3 hours
	Natural Sciences	3 - 4 hours
	Social Sciences or Elective	3 hours
	PE, FIG, LLC, or CYC	1 hour
	Total	15 - 16 hours

Your major may require a first-term schedule that differs considerably from the sample. To view your major's sample schedule found on the Academic Map, visit the **Majors and Maps site** at **https://academic-guide.fsu.edu** and click the link "Academic Map" for your major. Your major may require you to take more than one course from a particular Statewide Core or General Education area during the first semester such as two Natural Sciences or two Quantitative and Logical Thinking courses. Only students with strong writing skills should take more than one History, Humanities or Ethics course in addition to English Composition.

Engage 100

http://engage100.fsu.edu

Engage 100 is a collection of courses designed for first-year students that connect, engage, and challenge you during your first semester at FSU, as well as pave the way to future success in college. Each Engage 100 course is a small class centered on a particular topic, interest, major, or academic experience. Most Engage 100 courses are open to any student, regardless of major.

FTIC students starting in Summer/Fall 2023 must enroll in an Engage 100 course during their first Summer B/Fall term (excluding NCAA student athletes, FYA/FSA students, and students accepted into the

College of Music, College of Motion Picture Arts, or into the Bachelor of Fine Arts program in theatre or dance). Most students will take in an Engage 100 during the Fall semester.

There are over 25 approved courses to choose from, with hundreds of course sections offered. Select programs are also offered in Summer B and the Spring semester.

There are three types of Engage 100 course experiences:
- **Academic or major-based**, like Freshman Interest Groups (FIGs), Introduction to Academic Major Exploration, Inquiry Approaches to Teaching (FSU-Teach), and Freshman Music Seminar.
- **Interest-based or co-curricular**, like Chart Your Course (CYC), First-Year Connections & Success, and multiple topics of The Florida State Experience course including Housing: Community and College Life, Exploring Service Leadership, and A Student's Guide to Sustainability.
- **Application-based**, like CARE Summer Bridge, CARE QUEST Scholars, the Honors Program, Living Learning Communities (LLCs), and the Undergraduate Research Opportunity Program (UROP). Students must apply and be accepted to these programs and will enroll in the related Engage 100 course.

Scan the QR code on Appendix E of this book or visit https://tinyurl.com/Engage-100IAA to view the list of Engage 100 class sections for Summer/Fall 2023.

Living-Learning Communities (LLCs)

A Living-Learning Community (LLC) is a group of first-year students who share a common interest, live together in a campus residence hall, take one or more classes together, and participate in activities related to the LLC theme as designed by a professor who works with the community. Sometimes the common interest is a major, but three of the nine LLCs are open to any first-year student. **Students must submit an application and be selected to participate in an LLC.** Appendix D contains a list of the nine LLCs, related course registration information, and the email address for each faculty director.

Freshman Interest Groups (FIGs)

A Freshman Interest Group (FIG) is a cluster of high-demand first-year courses grouped by major or an academic theme. Each cluster is grouped with a distinct FIG Colloquium course (HUM1920). FIGs connect new students with a peer mentor and other first-year students who share similar academic or career interests.

One of the advantages of registering for a FIG is the HUM1920 FIG Colloquium. This course is a seminar-style class that provides students with a set of experiences that introduces them to the academic culture at Florida State University and helps them learn to navigate all FSU has to offer.

FIGs are only offered in the Fall semester. FIGs satisfy a student's Engage 100 requirement. Students should consult with their academic advisor before enrolling in a FIG. Individual courses in a FIG cluster cannot be dropped from the FIG, so students and advisors should carefully consider incoming accelerated or dual enrollment credit when making a FIG selection.

For more details on each FIG cluster for Fall 2023 (including days/times for each class included in the cluster) and step-by-step instructions for registering for a FIG, **please scan the QR code on Appendix C of this book or visit https://tinyurl.com/FIGappendix.**

If you have any questions or need assistance, contact the FIG administrative staff at **FIGS@admin.fsu.edu**.

SLS1203 (Introduction to Exploration for Academic Major Decisions)

Taught by the Advising First Center for Exploratory staff, this 1-credit course invites first year students to examine major and career opportunities through analysis of their values, interests, and skills. Students will explore the three fundamental components of Florida State University's exploratory program: Self Exploration, Major Exploration, and Career Exploration. This process will allow for thoughtful introspection, critical reasoning, and disciplined thinking as they research majors and ask questions to provoke reflection and goal setting that ultimately results in selecting a major confidently. This course is designed for first-time-in-college (FTIC) students that have not fully decided on which academic pathway to pursue. Students must be listed as an exploratory major to be enrolled in the course.

SLS2206 (Chart Your Course: Navigating Your FSU Experience)

Chart Your Course: Navigating Your FSU Experience is a 0-to-1-credit-hour discussion-based course, led by an undergraduate peer mentor, designed to help first-year students connect in a small classroom setting and acclimate to Florida State University. This course invites first-year students to experience the many opportunities

Florida State University has to offer and chart their own course to a successful college experience. Students will explore their own identities and values, engage with campus resources, and apply college success strategies to effectively navigate their transition to FSU.

Foreign Language Through Testing

Many majors require completion of a foreign language through the intermediate (2200) level. For example, all Bachelor of Arts (B.A.) degrees and all majors housed in the College of Arts and Sciences require completion of a modern or classical language through the 2000 level (2200 or equivalent course). This may require up to 12 hours spread out over 3 semesters if beginning in the first level of a language. However, it could be less for students who already have experience in a language or collegiate credit in a language. The foreign language proficiency requirement may be satisfied through AP, IB, CLEP, Dual Enrollment, placement tests, or course completion. Any student anticipating accelerated credit or transfer credit should check their incoming credit before beginning/continuing the sequence in the same language at FSU.

For students who have experience in **French**, **German**, or **Spanish** (ex. high school class) but no collegiate credit in that language, the Modern Languages and Linguistics department requires a mandatory (no cost) placement test to continue studying the same language at the college level. *No college credit is granted through this test.* The purpose of a placement test is to ensure that students begin their language studies at FSU without repeating material and with as few gaps in their learning as possible. Students who score high enough on the placement exam may be eligible to have their foreign language requirement exempted. Visit our website for more information and how to register: **https://modlang.fsu.edu/students/undergraduate-advising/exemption-placement**. Students with experience in **Arabic**, **Chinese**, **Italian**, **Japanese**, or **Russian** should contact the Modern Languages and Linguistics academic advisor at **mlladvising@fsu.edu** to set up a proficiency/placement exam. Students with experience in **Hebrew** (biblical or modern) should contact Dr. Levenson in the Religion department at **dlevenson@fsu.edu** to set up a placement exam. Students with experience in **Latin** should contact Chris O'Neal in the Classics department at **coneal@fsu.edu** to set up a placement exam.

If a student has at least intermediate proficiency of a language for which no exam is available, they should contact the Modern Languages and Linguistics academic advisor at **mlladvising@fsu.edu** to set up an alternative means of certifying proficiency in that language.

CLEP exams are only available to students who have <u>not</u> attempted a subject matter at the collegiate level.

ALEKS

https://www.math.fsu.edu/Undergraduate/ALEKS

The ALEKS math placement test is an online, skill-based assessment that assists the FSU Math Department in placing students in the appropriate math course during their first semester at FSU.
All incoming freshman students who intend to register for Analytic Trigonometry (MAC1114), Pre- Calculus Algebra (MAC1140), Calculus with Analytic Geometry I (MAC2311), or Calculus for Business (MAC2233) as **their first mathematics course at FSU** (in their first semester or subsequent semesters) will be required to take the ALEKS placement exam with the following exceptions:

- A student who has earned college credit with a C- or better in a MAC course through high school dual enrollment or transfer credit may take the next MAC course in the sequence without taking ALEKS.

- A student who qualifies for college mathematics credit with an appropriate AP, IB, AICE, or CLEP official test score may present proof of their score in advising for math placement without the need to take ALEKS. However, entering students who are still awaiting scores during orientation advising should take ALEKS prior to orientation to avoid course registration delays.

Detailed information about taking the ALEKS exam can be found at the website above. If you have additional questions regarding the ALEKS exam, please contact the Academic Center for Excellence (ACE) at **ace@admin.fsu.edu** or (850) 645-0852.

Schedule Assistant

https://undergrad.fsu.edu/academic-information/schedule-planner/schedule-assistant

Schedule Assistant is an application that you may use to plan, select and enroll in your classes. Searching for courses in Schedule Assistant allows you to:

- Add courses that you want to take for the semester (alternately, you may also import planned courses from Undergraduate Degree Progress)

- Add breaks into your schedule for work or extra-curricular activities to avoid time conflicts with your classes
- Generate schedules to view all possible schedule combinations for your classes.

After you have selected your preferred schedule, you may add it to your Shopping Cart and proceed with registration. You will learn more about how to access and use Schedule Assistant during Orientation.

More information on how to use Schedule Assistant is in Appendix B of this book.

Enrollment

- Always check **my.fsu.edu** portal to see if you have any holds that will keep you from registering. Do this at least two weeks prior to your enrollment appointment.
- Confirm your major is correct so you will be able to register for classes required for that major.
- Once you register, you may continue to access the system and modify your schedule for the remainder of the enrollment period. Registration DOES close. Visit the FSU Academic Calendar for important dates and deadlines on **my.fsu.edu** in the Academics drop-down box in My FSU Links.
- The beginning of the semester includes a Drop/Add period that lasts until 11:59 pm on the fourth day of classes.
- You are not required to pay for courses dropped prior to the end of Drop/Add. You must pay all course fees for classes that are on your schedule after 11:59 pm on the fourth day of classes.
- You must enroll in a minimum of 12 hours in a fall or spring semester to be considered a full-time student.

Courses with Reserved Capacity

https://advising.fsu.edu/undergraduate/reserve-capacities

Some class sections may be reserved for certain populations of students, such as upper-division students, or students in special programs like Honors, CARE, LLC, or Distance Learning. In some cases, the entire section may be reserved. In others, only some of the seats may be restricted.

When you are registering for classes in **Schedule Assistant**, you can see if any sections of a course are reserved by clicking the **Sections** button beside each course.

If a **Reserve Capacity** exists, you will see it beneath the class section information. Clicking on the blue information icon will also show you additional information on the course, such as required prerequisites and textbooks.

You should use the check boxes to the left to unselect any sections that are reserved for a program or major in which you are not participating.

☐ ⓘ	0017	DSC	19	MWF 8:00am - 8:50am - HSF 2009	Main, Tallahassee	Tallahassee	3
Reserve Caps: **0 of 19** reserved seats filled for requirement: Seats are reserved for students in the RC_SG_HN_Liberal Stdy Honors Reserve Capacity Group **Special Topic:** Honors							
☑ ⓘ	0018	DSC	10	TTh 8:00am - 9:15am - WMS 0120	Main, Tallahassee	Tallahassee	3
☑ ⓘ	0019	DSC	11	MWF 9:05am - 9:55am - BEL 0008	Main, Tallahassee	Tallahassee	3
☐ ⓘ	0021	DSC	19	MWF 10:10am - 11:00am	Main, Tallahassee	Tallahassee	3
Reserve Caps: **0 of 19** reserved seats filled for requirement: Seats are reserved for students in the Bryan Hall LC Student Group **Special Topic:** Bryan Hall							

The First Day of Class

FSU has mandatory first day attendance, which means ALL courses require students to attend the first day of class. Failure to attend will result in students being removed from the class roster. You must contact the professor prior to class if you are unable to attend the first day. *If you miss a class, you must verify that the course has been dropped or risk being dropped at a later date <u>and</u> charged for the course. It is the student's responsibility to verify that all classes have been dropped and all fees adjusted.*

On the first day of class the professor usually goes over the course syllabus in detail and explains the expectations of the course, including attendance for the rest of the semester. You should attend all your classes unless you are ill. The course syllabus will explain the university criteria for an excused absence and the documentation required to take an exam at an alternate time. The syllabus is your contract with the professor, so it's very important to make sure you understand the rules and requirements for each of your courses. Review your test and assignment due dates across all courses to identify periods of increased academic pressure. Be aware that a class with a lower course number is not necessarily less demanding than one with an upper-level number.

Dropping, Adding, or Swapping a Class

You may add a class or swap sections on a space available basis through the end of the fourth day of classes. You will have to pay the fee for any class on your schedule at the end of the fourth day. You may still drop a class until the end of the seventh week of classes *provided* you still have *at least 12 hours left* after dropping the course or you get your academic dean's approval to drop below full-time status. You will be charged tuition fees for any courses dropped after the fourth day of classes. *Students on Bright Futures must return Bright Futures money for all courses dropped after the end of the fourth day.* Please note: courses dropped after the 4th day of class will be counted in the Excess Credit Surcharge counter. The deadline is adjusted for shorter summer terms. You may not drop English Composition, a lower-level math class, or any required preparatory classes unless you have some kind of documentable, extenuating circumstance, in which case you must meet with your academic dean.

A cumulative maximum of two courses may be dropped between the eighth and twelfth week of classes (see academic calendar for dates in summer terms) during the semesters in which you have earned fewer than sixty hours of college credit. Tuition charges will remain. Approval by your academic dean is required. Courses dropped during this period will appear on your transcript with the notation "W".

Under extraordinary circumstances, you may be allowed to drop a class after the seventh week and/or beyond the limit on late drops with your academic dean's special approval. These circumstances may typically include: documented medical condition that has impeded your ability to meet course requirements, verified family crises/extraordinary circumstances, or death in the immediate family. You must document that you were passing the course prior to the onset of the situation. Your dean will not allow you to drop a class merely because you have changed your major or because you are not doing well in the class. Medical/mental health course drops that have been recommended for approval by the Health and Wellness Center or the Student Counseling Center may include a refund of fees.

Textbooks/Materials

Course materials are carefully selected by your instructors to enrich your learning. Instructors will often expect

that their students have appropriately explored textbook materials prior to the in- class lecture/discussion and these materials are also frequently used to supply important course information that is not covered during class time. Therefore, it is critical to student success for students to fully utilize and secure access to all course materials no later than the end of the first week of class. If you are unable to purchase your textbooks, please speak with your instructor about FSU's Open Educational Resources: **http://guides.lib.fsu.edu/oer**.

Your required course materials may be found by viewing the Buy Textbook/Materials link found within your **My Classes – My Class Schedule** page of Student Central. You may choose to buy your textbook/materials directly from the FSU Bookstore or through other resources (e.g. online stores, social media or various smart phone apps) but you should carefully note the ISBN# so that you purchase the correct text.

The Follett Access Program: Follett Access is a partnership between Student Business Services and the FSU Bookstore that allows you to rent or purchase digital textbooks at a reduced cost. The charge is posted directly to your MyFSU Tuition and Fees bill and can be paid along with your other University charges or using financial aid. **If you take a class that participates in Follett Access, you will be enrolled in the program automatically.** Student Business Services will send you an introductory email when they identify that you are enrolled in a participating class, which will be followed by an official email from Follett Access/the FSU Bookstore detailing how to access your materials and how to opt-out of the program if you prefer to purchase your class materials elsewhere. For more information on Follett Access see: **https://studentbusiness.fsu.edu/how-pay/follett-access-textbook-program**.

New Nole Advising

The purpose of a New Nole Advising session during a student's first semester at FSU is for the student to begin building a relationship with their advisor and understand the expectations for their major and future advising sessions. These meetings will allow the academic advisor and student to address any concerns or issues that may occur as a "New Nole" on campus. We know that the sooner students make a connection with their advisor the more successful they will be. These sessions typically take place during the 2nd through 6th weeks of the semester.

Viewing Your Grades

Grades are available by the Wednesday after the end of finals. Check your official grades in **myFSU Portal** under **My Courses**, or **Student Central** by going to **My Academics – Academic Records**.

If you are unable to view your grades, they may be withheld because you owe the University money.

Do not rely on Canvas to determine your final grade. Your grades in Canvas are unofficial. If you access your official grades and do not see the grade you expected in a particular class, then contact your professor. Errors in grade posting are best cleared up as soon as possible.

Grades of Incomplete (I) and No Grade Assigned (NG)

Instructors may only assign Incomplete (I) grades in exceptional cases when a student, who has completed a substantial portion of the course and who is otherwise passing, is unable to complete a well-defined portion of the course for reasons beyond their control. In such cases, you must petition the instructor for the Incomplete and provide supporting documentation. If you are assigned an Incomplete "I" grade in a course, it is important that you complete the missing work within the time frame agreed upon with the instructor. **Do not re-register** for the class. Once you complete the work, your professor will submit a grade change to assign you a regular letter grade.

If you are assigned a No Grade (NG) for a course, contact the instructor as soon as possible. **Do not re-register** for the class.

Satisfactory/Unsatisfactory Grades (S/U)

Students may choose to take a course on a Satisfactory/Unsatisfactory grading scale if the course is taken as an elective or to meet a foreign language graduation requirement for some majors. Students should discuss this option with their academic advisor and be sure to complete the required paperwork by the end of the seventh week of classes. Courses within the Liberal Studies program may not be taken on an S/U basis (except for certain Formative Experience courses that only offer S/U grading).

Calculating Your FSU and Combined GPA

https://undergrad1.its.fsu.edu/gpacalc/

A minimum Florida State University (FSU) cumulative grade point average (GPA) of 2.0 ("C") or better is required to remain in good academic standing at FSU. FSU GPA refers to only the GPA of courses taken while enrolled at FSU. Here's how you figure out your FSU GPA:

A number value is assigned to each letter grade. These numbers are called grade points. For each hour of "A" you accumulate four grade points; a "B" carries three grade points; a "C" carries two; a "D" carries one; and an "F" none. A plus (+) grade adds .25 to the grade point total. For example, a "B+" carries 3.25 grade points. A minus (-) grade subtracts .25 grade points. A grade of "B-" carries 2.75 grade points. Courses earned through testing mechanisms such as AP and IB are posted with grades of EC, ED, or EX and do not figure into any GPA calculation.

A three-hour course in which you earn an "A" would give you a total of 12 grade points (three hours times 4 grade points) while a three-hour course with a "D" grade would only give you 3 grade points (three hours times 1 grade point).

To find out your FSU GPA, add up all your graded FSU hours and divide them into your total number of grade points. Satisfactory/Unsatisfactory (S/U), "I," or "NG" grades, exemption credit, and transfer work are not used to compute your FSU GPA. Both grades count in your GPA if you re-take a course.

The following example illustrates the calculation of a GPA.

Course	Hours	Grade		Grade Points
EAL1101	3	C+	(3 X 2.25)	6.75
SZP1000	3	B	(3 X 3)	9
MLQ1102	3	D-	(3 X .75)	2.25
APG1000	3	A	(3 X 4)	12
APR1111	1	F	(1 X 0)	0
Total Hours = 13			Total Grade Points =	30

Divide 13 hours into 30 grade points. This student's GPA for the term is 2.307, or slightly above a "C+".

Combined Cumulative GPAs

Every student also has a Combined Cumulative GPA, which is calculated using *all* **graded** college-level courses regardless of where the credit was earned. All courses taken at FSU, college-level courses taken at another institution, and college-level courses taken as dual enrollment courses while in high school count in the Combined GPA. Graduate schools, law schools, medical schools, limited access programs, academic honor societies, and GPA for earning degrees of distinction upon graduation all use the Combined GPA in their decisions.

Academic Standing

http://advising.fsu.acsitefactory.com/undergraduate/academic-standing-gpa-calculator

The final grades you earn in your courses taken at FSU determine your academic standing at FSU. Students who make exceptional grades can be recognized by being on the Dean's List, being eligible for the Honors in the Major program, having the best opportunities to enter limited access majors, and graduating from college with degrees of distinction. These successes could lead to expanded job opportunities after graduation and make you a more desirable candidate for graduate and professional schools. **Your academic standing is based only on your FSU GPA**.

Dean's List / President's List

Students who are registered for at least 12 hours of letter-graded courses are eligible for recognition on the Dean's List or President's List. The required grade point average for the Dean's List is 3.5 for all colleges and schools for any given term. The President's List requires a 4.0 GPA.

Progress Toward Degree

Some majors, most often in the sciences, are not limited access but have criteria for satisfactory progress toward degree. This will typically include a specified GPA in introductory or major courses and/or a limit on the number of low grades in these courses. Many programs restrict your ability to register for higher-level courses until you have completed a defined set of introductory courses. This is also designed to ensure you do not register for a course without the foundation of knowledge required to be successful.

Academic Probation and Dismissal

Any time a student's FSU GPA falls below 2.0, the student will have a designation of "Academic Probation" placed on their transcript and the student will be placed on academic probation for their next term of enrollment at FSU. A student who has been placed on academic probation must enroll for no less than twelve and no more than fifteen letter-graded semester hours in their next term of enrollment after being placed on academic probation.

If the student fails to remove the probationary status by the end of the probationary term, the student's academic standing will be reassessed. Students who do not return to good academic standing after a semester on academic probation and who earn a term GPA of less than 2.5 will be dismissed from the university.

Students on academic probation who do not return to good academic standing but who earn a term GPA of 2.5 or higher at FSU will have their academic standing reflected as "Academic Probation Continued". A student may be on "Academic Probation Continued" for a maximum of two consecutive terms. Students who have not returned to good academic standing after two consecutive semesters of "Academic Probation Continued" status will be dismissed.

Students are dismissed *forever* unless they do one of the following:

- Freshmen and sophomores can earn an Associate of Arts degree from an accredited Florida post-secondary institution and reapply to FSU. Contact Undergraduate Studies prior to attempting this option at a non-Florida institution.
- The dean might reinstate a student for the next term, but only if there is a compelling reason to believe the student's academic performance will improve enough to bring the GPA up to a 2.0 *in one semester*. Students are not eligible for reinstatement after a second dismissal.
- With dean's approval, students may take State University System of Florida Flexible Learning courses until enough "A" and "B" grades have been earned to achieve a 2.0. The grades will count in computing the GPA, but the credit will not count toward the hours required for graduation.

Academic Success Course Mandate

Students who earn less than a 2.0 in their first semester at FSU or who must repeat a required college-preparatory course will be mandated to enroll in SLS1122, Strategies for Academic Success. This is a one-hour graded course designed to help students develop the needed study skills to return to good academic standing. Students will be administratively enrolled in the course during the following semester and are responsible for all tuition, fees, and textbook/supplies.

It's All Academic

Additional Resources and Opportunities

Academic Center for Excellence (ACE)

http://ace.fsu.edu

ACE faculty, staff, and peer tutors are available to help all undergraduate students develop the study skills and personal success habits that enhance learning and promote the highest level of academic achievement. ACE offers the following services:

- Peer tutoring in a wide variety of subjects including accounting, biology, chemistry, economics, math, physics, modern languages, and more. Tutoring is available by appointment, walk-in, and in groups.

- Study skills tutoring is also available to support students' development of time management skills, improve learning strategies, and help students navigate FSU after orientation.

- Academic Consultations with ACE faculty to discuss academic strategies such as studying and time management for college.

- Workshops on topics such as time management for college, note taking, study and test-taking strategies, and preparation for graduate/professional school examinations.

- One-credit, graded SLS courses are available for students to enhance their college-level study skills and personal success habits.

- Study space and technology located on the Johnston Ground floor of the William Johnston Building (WJB), also known as the ACE Learning Studio, for students to work on course material. Study rooms, laptops, and other collaborative learning technology are available to students.

- Online materials and videos on topics related to academic achievement and the transition from high school to college.

Tutoring Services

Free tutoring is available for a wide range of challenging courses at Florida State University. Tutoring provides targeted content review outside of the classroom for any enrolled student. Tutors are not permitted to work on any class assignment. Students are encouraged to bring content or practice problems to review with the tutor. Visit **tutoring.fsu.edu** to access a list of tutoring options by course subject and to learn more about tutoring services. University sponsored tutoring options include:

ACE Learning Studio – In the Johnston Ground (the ground floor of WJB), the ACE Learning Studio (G051) provides tutoring appointments in a large number of subject areas. Students may schedule either 30- or 60-minute in-person or online appointments. Appointments can be made online using Campus Connect (located at my.fsu.edu). A part of the ACE Learning Studio, the Math Studio provides walk-in math tutoring in many introductory and intermediate math courses. To learn about all the services offered by ACE, please visit **http://ace.fsu.edu** or call (850) 645-9151 for more information.

Late-Night STEM Tutoring – FSU Libraries' Learning District offers drop-in chemistry, math, and physics tutoring for all students. It's open from 8:00pm until midnight, Sunday through Wednesday, on the first floor of Strozier Library across from Starbucks. For more information, visit **https://lib.fsu.edu/tutoring**.

Reading-Writing Center – The Reading-Writing Center (RWC) is an inclusive resource for FSU students of all majors, programs, and backgrounds. The writing center offers one-on-one consultations for students working on any stage of the writing process. Consultants act as practice audiences, and are designed to teach strategies that may apply to current and future projects. The goal is not to fix a student's paper or project for them but to show students different ways to revise their work across multiple writing contexts. The RWC has three on-campus locations: Williams Building 222C, William Johnston Ground, and Strozier Library. In-person and Zoom meetings are currently offered on all schedules. Drop by for a visit or go to **https://wr.english.fsu.edu/reading-writing-center** for opening hours and information on how to make an appointment.

Digital Studio – Partnered with the Reading-Writing Center (RWC), the Digital Studio (DS) is a learning facility for students and faculty from all disciplines who are working on digital and multimedia projects. Consultants can help brainstorm project ideas, provide feedback on content and design, facilitate collaboration for group presentations, and/or explain the interface of a digital design program. During fall and spring semesters, the

Digital Studio offers studio reservations and group workshops about specific programs (e.g. Photoshop, InDesign, Wix). Group workshops involve either a visit to the Digital Studio or a consultant going to a FSU instructor's classroom. The Digital Studio is also open to those who would prefer to work on their own to complete projects. Drop by for a visit or go to **https://wr.english.fsu.edu/digital-studio-home** or more information.

Proactive Referral and Engagement (PRE) Program

http://ace.fsu.edu/pre

Your instructors may designate your course to participate in the Proactive Referral and Engagement (PRE) program. The purpose of this program is to give you early academic assistance and advice so that you succeed in your courses. Therefore, your instructor may share information about your course performance with the coordinator of this program, who may reach out to you via email, text, and/or phone. PRE program resources available to FSU students include meeting one-on-one with an **Academic Success Mentor**, drafting a plan for time management, developing a study plan with multiple study strategies, finding course-based tutoring, and/or connecting with other campus resources and offices to support your success. If you would like to have more support for a difficult course or information about campus resources during a personally challenging time, you are invited to "self-refer" by emailing the program coordinator (**stackett@fsu.edu**).

Forming a Study Group

http://ace.fsu.edu

Study groups can be an effective learning strategy to use each semester and throughout your time at Florida State University. Contact the Academic Center for Excellence (ACE) and schedule an Academic Consultation with a faculty member to learn how to create an effective study group that will enhance your learning of course content.

University Libraries

https://lib.fsu.edu

University Libraries are the home of more than three million books, hundreds of databases, thousands of study spaces, and a suite of services to help you succeed. Borrow laptops, chargers, and other technology, book a group or individual study room, or get help with research or media projects. Subject experts are available to help you find what you need, and our online chat service is available around the clock during the week. We also host late night STEM tutoring, weekday Reading Writing Center consultants, humanities and language tutors, and even an Academic Advisor. Visit any of our main locations: Strozier Library on Landis Green, Dirac Science Library on the west side of campus, or the FAMU-FSU Engineering Library at Innovation Park. There's even more to discover in our special collections and in our museums and libraries across campus.

The Career Center

http://career.fsu.edu

Visit the Career Center to explore any career related questions. A few of the many services available to students include:

- meet with a career advisor to explore majors and careers;
- enroll in SDS3340: Introduction to Career Development;
- begin your Career Portfolio to document your skills;
- join the Garnet and Gold Scholar Society;
- attend career fairs, workshops, and networking nights;
- check out NoleNetwork and ProfessioNole Ready;
- revise your resume and cover letter;
- gain experience through the internship fund or FSUshadow; and
- interview for employment or graduate programs.

To learn more, visit the Career Center website above.

Student Perceptions of Courses and Instructors (eSPCI)

https://odl.fsu.edu/assessment-testing/course-evaluations

Toward the end of each semester you will be asked to evaluate your instructors. FSU takes these results very seriously and uses them in evaluations of faculty and in assignments of teaching duties. Please use this opportunity to share your insights into the performance of our teaching personnel. eSPCI provides a more complete picture of faculty classroom performance than data found on other non-FSU-sponsored feedback sites because all students evaluate the professor. You may access eSPCI results by going to the link above.

Center for Undergraduate Research and Academic Engagement (CRE)

http://cre.fsu.edu

The Center for Undergraduate Research and Academic Engagement (CRE) is committed to helping students become accomplished scholars and active citizens–people of character who can drive innovation and enrich our society. To that end, CRE works with faculty, staff, and students from across campus to support the engagement of FSU undergraduates in high-impact curricular and co-curricular experiences such as research and creative projects, social innovation, and research-informed internships. We help students take advantage of the resources of a major research university. Some of the programs offered by CRE are:

- **Undergraduate Research Opportunity Program (UROP):** For first-year, second-year, and transfer students interested in a first research experience. UROP students gain research experience as a faculty research assistant for two semesters while participating in a research training colloquium and present at the annual Undergraduate Research Symposium.

- **Global Scholars:** The FSU Global Scholars program helps students secure summer internships at nonprofit organizations domestically, virtually, and globally. Global Scholars' internships are low-cost and high-impact, providing a challenging academic and personal student development experience. FSU students in the program receive training before departure and must complete a capstone research project on an issue facing the local community after completing their internship.

- **IDEA Grants:** For students seeking funding for their research, creative endeavor, or other project. Selected applicants will receive a summer stipend of up to $4,000 (or up to $6,000 for groups) to fund their self-designed work on a topic, project, problem, artistic product or performance, or other entrepreneurial or creative idea.

The University Honors Program

http://honors.fsu.edu

As the first four-year Honors program in the state of Florida, the University Honors Program (UHP) sees nurturing and challenging intellectually curious students who may grow into informed global citizens and thought leaders as its primary mission. Students can satisfy general education requirements, as well as earn points toward University Honors graduation requirements through Honors-specific sections of core courses as well as Honors Signature Courses, which are taught by program instructors selected for their teaching expertise, innovative approach, and commitment to student success. In addition, the University Honors Program offers co-curricular and extracurricular engagement experiences that take students beyond the classroom, cementing and extending the learning process.

As a member of the University Honors Program, students have access to specialized honors advisors, small classes that provide dynamic interaction with classmates and professors, and study spaces and classrooms in the Honors, Scholars, and Fellows House, a state-of-the-art building that also houses the Center for Undergraduate Research and Academic Engagement and the Office of National Fellowships.

University Honors students may also apply for admission to other premier campus Honors programs, including the Honors Legal Scholars, the Honors Medical Scholars, and the Seneff Honors Business Scholars.

Students who successfully complete the University Honors Program requirements earn the transcript distinction, "Completed Requirements of Liberal Studies Honors Program" and will receive a University Honors Program Medallion.

Lateral Admission into the Liberal Studies Honors Program

http//honors.fsu.edu/apply

Current first-year students who were not admitted to the University Honors Program at the time of their admission to FSU may apply for lateral admission in their second semester. Lateral applicants are evaluated based on their

GPA at FSU, completion of a minimum number of credit hours, and a competitive application, in which students indicate their fit for the program through compelling and thoughtful essays. Students who are admitted laterally are held to the same program requirements as those admitted by standard admission. Note that the numbers of students admitted laterally into the University Honors Program vary each year, based on availability. For more information about lateral admission criteria and application deadlines, please visit **www.honors.fsu.edu/apply**.

Honors in the Major Program

The Honors in the Major Program (HITM) is open to undergraduates at FSU who wish to engage in advanced research and have the opportunity to work closely with university faculty to produce original work. Honors in the Major students complete a thesis based on research done in their major area of study. Working under the tutelage of university faculty members, students complete their research and defend their thesis orally before a faculty committee.

Students who have a minimum 3.2 GPA and at least 60 hours of college credit, with at least two full terms before their graduation date, are eligible for this program.

Students who complete and successfully defend their thesis projects graduate "with Honors" in their area of study. Those who complete both HITM and the University Honors Program earn special recognition and have both distinctions noted on their transcripts.

For more information about doing Honors in the Major, please visit **http://honors.fsu.edu/thesis**.

Office of National Fellowships

http://onf.fsu.edu

The Office of National Fellowships (ONF) provides information and support throughout the fellowship application process for undergraduates to pursue fellowships for engaged learning, international experiences, research, and more. Through one-on-one mentoring, appreciative advising, and direct assistance for over 60 nationally competitive fellowships, the office helps students to identify and achieve their academic, public service, creative, and leadership goals. For more information, visit the Office of National Fellowships located in Suite 3002 of the Honors, Scholars and Fellows House, or refer to the website.

Garnet and Gold Scholar Society

http://garnetandgoldscholar.fsu.edu

The Garnet and Gold Scholar Society facilitates involvement and recognizes the engaged, well-rounded undergraduate student who excels within and beyond the classroom in the areas of **Leadership, Internship, Service, International, and Research.**

- An undergraduate student who meets the criteria in *3 of the 5* areas and completes a Synthesis Reflection will qualify to graduate as a member of the Garnet and Gold Scholar Society. Students are encouraged to become involved on and off campus as early as their first semester at FSU.

- Garnet and Gold Scholar Society inductees will be awarded a Garnet and Gold Scholar Society medal, will be recognized at graduation, and the achievement will be noted on the academic transcript.

Honor Societies

http://honorsocieties.fsu.edu

FSU recognizes several University-wide Honor societies. To be University-recognized, the organization has submitted an application outlining the admission requirements and financial operations. The societies listed below include both scholastic (only) and leadership & scholastic societies. You may be contacted by other groups that, although not University-recognized, are affiliated with FSU as a student club. Others may not be affiliated with FSU in any way.

ELIGIBLE IN THE FIRST YEAR, SPRING SEMESTER:

- Phi Eta Sigma, Established 1923
- National Society of Collegiate Scholars, Established 1994

ELIGIBLE IN THE SECOND YEAR, FALL SEMESTER:

- Golden Key International Honor Society, Established 1977
- Hispanic Honor Society, Established 1992

- W.E.B. Du Bois Honor Society, Established 1991

ELIGIBLE IN THE THIRD AND FOURTH YEAR:

- Garnet and Gold Key, Established 1924
- Mortar Board National College Senior Honor Society, Established 1918
- Omicron Delta Kappa, Established 1914
- Phi Beta Kappa, Established 1776
- Phi Kappa Phi, Established 1897

APPENDIX A
Accelerated Credit Scores and Course Equivalents

Up to 45 semester hours of credit can be awarded by taking **AICE**, **AP**, **IB**, or **CLEP** tests and achieving appropriate scores. To receive credit, official test scores must be sent directly to the Office of Admissions.

The tables below include lists of common AP, CLEP, IB and AICE exams. For complete lists, visit the Office of Admissions at: **http://admissions.fsu.edu/credit/**. *These lists are subject to change. Recent legislation calls for an annual review to determine the appropriate examination scores and courses for which credit is to be granted.*

Khan Academy Credit
Students who earn a passing score of 90% on the Course Challenge Exam for College Algebra are eligible to receive credit for MAC1105 (College Algebra) at FSU.

Advanced Placement (AP) Tests

AP Exam Names	Score of 3	Score of 4	Score of 5
2-D ART & DESIGN	ART1201C (3)	Same as 3	Same as 3
3-D ART & DESIGN	ART1203 (3)	Same as 3	Same as 3
ART HISTORY	ARH2000 (3)	ARH2000 (3), ARH2050 (3)	Same as 4
BIOLOGY	BSC1005 (3), BSC1005L (1)	BSC2010 (3), BSC2010L (1)	BSC2010 (3), BSC2010L (1) BSC2011 (3), BSC2011L (1)
CALCULUS – AB	MAC2311 (4)	Same as 3	Same as 3
CALCULUS – BC	MAC2311 (4)	MAC2311 (4), MAC2312 (4)	Same as 4
CALCULUS – AB subscore	MAC2311 (4)	Same as 3	Same as 3
CAPSTONE RESEARCH	IDS**** (3)	Same as 3	Same as 3
CAPSTONE SEMINAR	IDS1350 (3)	Same as 3	Same as 3
CHEMISTRY	CHM1020 (3), CHM1020L (1)	CHM1045 (3), CHM1045L (1)	CHM1045 (3), CHM1045L (1) CHM1046 (3), CHM1046L (1)
CHINESE LANGUAGE & CULTURE	CHI2220 (4)	CHI2220 (4), CHI2300 (4)	Same as 4
COMPUTER SCIENCE A	CGS2060 (3)	Same as 3	Same as 3
COMPUTER SCIENCE AB	CGS1076 (3)	Same as 3	Same as 3
COMPUTER SCIENCE PRINCIPLES	CGS1000 (3)	Same as 3	Same as 3
DRAWING	ART1300C	Same as 3	Same as 3
ECONOMICS – MACRO	ECO2013 (3)	Same as 3	Same as 3
ECONOMICS – MICRO	ECO2023 (3)	Same as 3	Same as 3
ENGLISH – LANGUAGE	ENC1101 (3)	ENC1101 (3), ENC1102 (3)	Same as 4
ENGLISH – LITERATURE	ENC1101 (3)	ENC1101 (3), LIT2000 (3)	Same as 4
ENVIRONMENTAL SCIENCE	GEO1330 (3)	Same as 3	Same as 3
EUROPEAN HISTORY	EUH1009(3)	EUH2000 (3), EUH2001	Same as 4
FRENCH – LANGUAGE	FRE2220 (4)	FRE2220 (4), FRE3420 (3)	Same as 4
FRENCH – LITERATURE	FRW3100 (3)	FRW3100 (3), FRW3101 (3)	Same as 4
GERMAN – LANGUAGE	GER2220 (4)	GER2220 (4), GER2221 (3)	Same as 4
GOVT. & POLITICS: COMP.	CPO2002 (3)	Same as 3	Same as 3
GOVT. & POLITICS: US	POS1041 (3)	Same as 3	Same as 3
HUMAN GEOGRAPHY	GEO1400 (3)	Same as 3	Same as 3
ITALIAN LANGUAGE & CULTURE	ITA2220 (4)	ITA2220 (4), ITA2240 (3)	Same as 4
JAPANESE LANGUAGE & CULTURE	JPN2220 (4)	JPN2220 (4), JPN2300 (4)	Same as 4
LATIN	LNW3211 (3)	Same as 3	Same as 3
MUSIC THEORY (if composite score is 3 or higher)	MUT1001 (3)	Same as 3	Same as 3
MUSIC THEORY (if both aural & non-aural subscores are 3 or higher)	MUT1111 (3), MUT1241 (1)	Same as 3	Same as 3
PHYSICS 1	PHY2053C (4)	Same as 3	Same as 3
PHYSICS 2	PHY2054C (4)	Same as 3	Same as 3
PHYSICS B	PHY2053C (4)	PHY2053C (4), PHY2054C (4)	Same as 4
PHYSICS C – ELEC. & MAG.	PHY2054C (4)	PHY2049C (5)	Same as 4
PHYSICS C – MECHANICS	PHY2053C (4)	PHY2048C (5)	Same as 4
PSYCHOLOGY	PSY2012 (3)	Same as 3	Same as 3
SPANISH – LANGUAGE	SPN2220 (4)	SPN2220 (4), SPN2240 (3)	Same as 4
SPANISH – LITERATURE	SPW3030 (3)	SPW3030 (3), SPW3132 (3)	Same as 4
STATISTICS	STA2023 (3)	Same as 3	Same as 3
UNITED STATES HISTORY	AMH2010 (3)	AMH2010 (3), AMH2020 (3)	Same as 4
WORLD HISTORY:MODERN	WOH2023 (3)	Same as 3	WOH2023 (3), WOH2030 (3)

International Baccalaureate (IB)

IB Exam	4	5	6,7
BIOLOGY	BSC1005 (3), BSC1005L (1)	BSC1005 (3), BSC1005L (1), BSC2010 (3), BSC2010L (1)	Same as 5
BIOLOGY (SL)	BSC1005 (3), BSC1005L (1)	Same as 4	Same as 4
BIOLOGY (HL)	BSC1005 (3), BSC1005L (1) BSC2010 (3), BSC2010L (1)	Same as 4	Same as 4
BUSINESS AND MANAGEMENT	GEB1011 (3)	GEB1011 (3), GEB1012 (3)	Same as 5
CHEMISTRY	CHM1020 (3), CHM1020L (1)	CHM1020 (3), CHM1020L (1), CHM1045 (3), CHM1045L (1)	Same as 5
COMPUTER SCIENCE	CGS2060 (3)	CGS2060 (3), CGS1074 (3)	Same as 5
DESIGN TECHNOLOGY	ETI1410 (3)	ETI1410 (3), ETI1930 (3)	Same as 5
ECONOMICS	ECO2000 (3)	ECO2013 (3), ECO2023 (3)	Same as 5
ECOSYSTEMS & SOCIETIES	GEO1330 (3)	EVR1017 (3), GEO 1330 (3)	Same as 5
ENGLISH A1	ENC1101 (3)	ENC1101 (3), ENC1102 (3)	Same as 5
ENGLISH LANGUAGE A: LANG & LIT	ENC1101 (3)	ENC1101 (3), ENC1102 (3)	Same as 5
ENGLISH LITERATURE	ENC1145 (3)	LIT2000 (3), ENC1145 (3)	Same as 5
ENVIRONMENTAL SYSTEMS	GEO1330 (3)	GEO1330 (3), ISC1050 (3)	Same as 5
FILM STUDIES	FIL2001 (3)	FIL2001, FIL2002 (3)	Same as 5
FRENCH: LANGUAGE B	FRE1120 (4), FRE1121 (4)	FRE1120 (4), FRE1121 (4), FRE2220 (4)	Same as 5
FURTHER MATH – (Advanced Math)	MGF1106 (3)	MGF1106 (3), MHF 1202 (3)	Same as 5
GEOGRAPHY	GEA1000 (3)	GEO1400 (3), GEO2200 (3)	Same as 5
GERMAN: LANGUAGE B	GER1120 (4), GER1121 (4)	GER 1120 (4), GER1121 (4), GER2220 (4)	Same as 5
GLOBAL POLITICS (SL)	INR2002 (3)	Same as 4	Same as 4
GLOBAL POLITICS (HL)	INR2002 (3)	INR2002 (3), INR**** (3)	Same as 5
HISTORY	WOH2030 (3)	WOH2030 (3), WOH2023 (3)	Same as 5
HISTORY (SL)	WOH2030 (3)	Same as 4	Same as 4
HISTORY – AFRICA & MIDDLE EAST	WOH2030 (3)	WOH2030 (3), AFH1000 (3)	Same as 5
HISTORY – AMERICAS	WOH2030 (3)	WOH2030 (3), AMH2010 (3)	Same as 5
HISTORY – EAST & SE ASIA	WOH2030 (3)	WOH2030 (3), ASH3100 (3)	Same as 5
HISTORY – EUROPE	WOH2030 (3)	WOH2030 (3), WOH2023 (3)	Same as 5
INFO & TECH FOR A GLOBAL SOC.	FSU****(3)	FSU****(6)	Same as 5
ISLAMIC HISTORY	ASH1044 (3)	ASH1044 (3), REL3363 (3)	Same as 5
ITALIAN: LANGUAGE B	ITA1120 (4), ITA1121 (4)	ITA1120 (4), ITA1121 (4), ITA2220 (4)	Same as 5
LATIN	LAT1121 (4)	LAT1121 (4), LAT2220 (4)	Same as 5
LITERATURE AND PERFORMANCE	THE1300 (3)	Same as 4	Same as 4
MARINE SCIENCE	OCB1000C (4)	OCB1000C (4), BSC1311C (4)	Same as 5
MATH ANALYSIS & APPROACH (SL)	MAC1105 (3)	MAC1105 (3), MAC1106 (3)	Same as 5
MATH ANALYSIS & APPROACH (HL)	MAC1114 (3), MAC1140 (3)	MAC1114 (3), MAC1140 (3), MAC2311 (3)	Same as 5
MATH APPLICAT & INTERPRET (SL)	MAC1140 (3)	MAC1140 (3), MAC1114 (3), MGF1106 (3)	Same as 5
MATH APPLICAT & INTERPRET (HL)	MAC1140 (3)	MAC1140 (3), MAC1114 (3), MGF1106 (3)	Same as 5
MATHEMATICS	MAC1140 (3), MAC1114 (3)	MAC1140 (3), MAC1114 (3), MAC2233 (3)	MAC1140 (3), MAC1114 (3), MAC2311 (4)
MATHEMATICS – METHODS	MAC1105 (3)	MAC1105 (3), MAC1140 (3)	MAC1140 (3), MAC2233 (3)
MATHEMATICS – STUDIES (SL)	MAT1033 (3)	Same as 4	Same as 4
MUSIC	MUL2010 (3)	MUL2010 (3), MUT1001 (3)	Same as 5
PHILOSOPHY	PHI2010 (3)	PHI2010 (3), PHI2630 (3)	Same as 5
PHYSICS	PHY1020 (3), PHY1020L (1)	PHY2053C (4), PHY2054C (4)	Same as 5
PHYSICS (SL)	PHY1020 (3), PHY1020L (1)	Same as 4	Same as 4
PHYSICS (HL)	PHY2053C (4), PHY2054C (4)	Same as 4	Same as 4
PSYCHOLOGY	PSY2012 (3)	PSY2012 (3), PSY4930r (3)	Same as 5
SOCIAL & CULTURAL ANTHRO.	ANT2410 (3)	ANT2410 (3), ANT4930r (3)	Same as 5
SPANISH: LANGUAGE B	SPN1120 (4), SPN1121 (4)	SPN1120 (4), SPN1121 (4), SPN2220 (4)	Same as 5
THEATRE (SL)	THE 2000 (3)	Same as 4	Same as 4
THEATRE (HL)	THE 2000 (3)	Same as 4	Same as 4
THEATRE ARTS	THE2000 (3)	THE2000 (3), THE3931r (3)	Same as 5
VISUAL ARTS	ART2003C (3)	ART2003C (3), ART1201C (3)	Same as 5
WORLD RELIGIONS	REL1300 (3)	Same as 4	Same as 5

College Level Examination Program (CLEP) World Language Exams

Exam	Level 1 (score in brackets)	Level 2 (score in brackets)	Level 3 (score in brackets)
FRENCH	[50] FRE1120 (4)	[59] FRE1120 (4), FRE1121 (4)	[66] FRE1120 (4), FRE1121 (4), FRE2992 (4)
GERMAN	[50] GER1120 (4)	[60] GER1120 (4), GER1121 (4)	[66] GER1120 (4), GER1121 (4), GER2992 (4)
SPANISH	[50] SPN1120 (4)	[63] SPN1120 (4), SPN1121 (4)	[68] SPN1120 (4), SPN1121 (4), SPN2992 (4)
SPANISH WITH WRITING	[50] SPN1120 (4)	[65] SPN1120 (4), SPN1121 (4)	

College Level Examination Program (CLEP) Exams

CLEP Exam	Course	Minimum Score
ALGEBRA, COLLEGE	MAC1105 (3)	50
AMERICAN GOVERNMENT	POS1041 (3)	50
AMERICAN LITERATURE	AML1000 (3)	50
BIOLOGY, GENERAL	BSC1005 (3)	50
BUSINESS LAW, INTRODUCTION TO	BUL2241 (3)	50
CALCULUS WITH ELEMENTARY FUNCTIONS	MAC2233 (3)	50
CHEMISTRY, GENERAL	CHM1020 (3)	50
COLLEGE COMPOSITION (includes essay)*	ENC1101 (3) & ENC1102 (3)	50
COLLEGE COMPOSITION MODULAR (no essay)	No Credit	
EDUCATIONAL PSYCHOLOGY, INTRODUCTION TO	EDP1002 (3)	50
ENGLISH LITERATURE	ENL1000 (3)	50
FINANCIAL ACCOUNTING	ACG1001 (3)	50
HISTORY OF THE US TO 1877	AMH2010 (3)	50
HISTORY OF THE US FROM 1865	AMH2020 (3)	50
HUMANITIES	HUM2235 (3)	50
HUMAN GROWTH & DEVELOPMENT	DEP2004 (3)	50
INFORMATION SYSTEMS & COMPUTER APPLICATIONS	CGS2060 (3)	50
MACROECONOMICS, PRINCIPLES OF	ECO2013 (3)	50
MANAGEMENT, PRINCIPLES OF	MAN2021 (3)	50
MARKETING, PRINCIPLES OF	MAR2011 (3)	50
MATHEMATICS, COLLEGE	MGF1106 (3)	50
MICROECONOMICS, PRINCIPLES OF	ECO2023 (3)	50
NATURAL SCIENCE	No Credit	
PRECALCULUS	MAC1140 (3)	50
PSYCHOLOGY, INTRODUCTORY	PSY2012 (3)	50
SOCIAL SCIENCE & HISTORY	No Credit	
SOCIOLOGY, INTRODUCTORY	SYG1000 (3)	50
WESTERN CIVILIZATION I, TO 1648	EUH2000 (3)	50
WESTERN CIVILIZATION II, FROM 1648	EUH2001 (3)	50

No credit will be awarded for ENC1102 if credit has already been earned in ENC1101.

Advanced International Certificate of Education (AICE) World Language Exams

AICE Exam	Level	A, B, C, D, E
FRENCH LANGUAGE	AS-Level only	FRE2220 (4)
FRENCH LITERATURE	AS-Level only	FRW3100 (3)
FRENCH	A-Level	FRE2220 (4), FRE3420 (3)
GERMAN LANGUAGE	AS-Level only	GER2220 (4)
GERMAN	A-Level	GER2220 (4), GER2221 (4)
SPANISH LANGUAGE	AS-Level only	SPN2220 (4)
SPANISH LITERATURE	AS-Level only	SPW3030 (3)
SPANISH	A-Level	SPN2220 (4), SPN2240 (3)

Advanced International Certificate of Education (AICE)

AICE Exam	Level	A, B, C, D, E
ACCOUNTING	AS-Level	ACG1001 (3)
	A-Level	ACG1001 (3), ACG 1004 (3)
APPLIED ICT – INFORMATION, COMMUNICATION TECHNOLOGY	AS-Level	CGS 2060 (3)
	A-Level	CGS 2060 (3), CGS **** (3)
ART AND DESIGN	AS-Level	ART1300C (3)
	A-Level	ART1300C (3), ART1201C (3)
BIBLICAL STUDIES	AS-Level	REL2210 (3)
	A-Level	REL2210 (3), REL2240 (3)
BIOLOGY	AS-Level	BSC1005 (3), BSC1005L (1)
	A-Level	BSC2010 (3), BSC2010L (1), BSC2011 (3)
BUSINESS	AS-Level	GEB1011 (3)
	A-Level	GEB1011 (3), GEB1012 (3)
CHEMISTRY	AS-Level	CHM1020 (3), CHM1020L (1)
	A-Level	CHM1020 (3), CHM1020L (1), CHM1045 (3), CHM1045L (1)
CLASSICAL STUDIES	AS-Level	CLA2010 (3)
	A-Level	CLA2110 (3), CLA2123 (3)
COMPUTING	AS-Level	CGS2060 (3)
	A-Level	CGS2060 (3), CGS1074 (3)
COMPUTER SCIENCE	AS-Level	COP2000 (3)
	A-Level	COP2000 (3), COP2220 (3)
DESIGN and TECHNOLOGY	AS-Level	ETI1930 (3)
	A-Level	ETI1930 (3), FSU**** (3)
DIGITAL MEDIA and DESIGN	AS-Level	DIG1*** (3)
	A-Level	DIG1*** (3)
DRAMA	AS-Level	TPP2100 (3)
	A-Level	TPP2100(3), TPP2***(3)
ECONOMICS	AS-Level	ECO2000 (3)
	A-Level	ECO2013 (3), ECO2023 (3)
ENGLISH – LANGUAGE OR LANGUAGE & LIT.	AS-Level	ENC1101 (3)
	A-Level	ENC1101 (3), ENC1102 (3)
ENGLISH – LITERATURE IN ENGLISH	AS-Level	ENC1101 (3)
	A-Level	ENC1101 (3), LIT2000 (3)
ENVIRONMENTAL MANAGEMENT	AS-Level	EVR1001C (4)
GEOGRAPHY	AS-Level	GEA1000 (3)
	A-Level	GEO2200 (3), GEO1400 (3)
GLOBAL PERSPECTIVES	AS-Level	INR2*** (3)
	A-Level	INR2*** (6)
HISTORY – US HISTORY	AS-Level	AMH2*** (3)
	A-Level	AMH2*** (3), AMH2020 (3)
HISTORY – EUROPEAN HISTORY	AS-Level	EUH2*** (3)
	A-Level	EUH2*** (3), EUH2001 (3)
HISTORY – INTERNATIONAL RELATIONS/HISTORY	AS-Level	WOH2030 (3)
	A-Level	WOH2023 (3), WOH1*** (3)
LATIN	AS-Level	LAT1120 (3), LAT1121 (4)
MARINE SCIENCE	AS-Level	OCE1001 (3)
	A-Level	OCE1001 (3), OCB2*** (3)
MATHEMATICS	AS-Level	MAC1140 (3), MAC1114 (3)
	A-Level	MAC1114 (3), MAC2311 (4)
MATHEMATICS, FURTHER	A-Level	MAC2311 (4), MAC2312 (4)
MEDIA STUDIES	AS-Level	DIG1000 (3)
	A-Level	DIG1000 (3), DIG1001 (3)
MUSIC	AS-Level	MUL2010 (3)
	A-Level	MUL2010 (3), MUH 2011 (3)
PHYSICS	AS-Level	PHY1020 (3), PHY1020L (1)
	A-Level	PHY2053C (4), PHY2054C (4)
PSYCHOLOGY	AS-Level	PSY2012 (3)
	A-Level	PSY2012 (3), PSY4930 (3)
SOCIOLOGY	AS-Level	SYG1000 (3)
	A-Level	SYG1000 (3)
SPORT & PHYSICAL EDUCATION	AS-Level	PET2***(3)
THINKING SKILLS	AS-Level	PHI2100 (3)
	A-Level	PHI2100 (3), PHI2010 (3)
TRAVEL AND TOURISM	AS-Level	HFT3000 (3)
	A-Level	HFT3000 (3), HFT1*** (3)

APPENDIX B—SCHEDULE ASSISTANT HELP GUIDE

Step 1: Open Schedule Assistant
Log in to my.fsu.edu > SC > My Classes > Schedule Assistant > Open Schedule Assistant.
Schedule Assistant will open in a new tab. If it does not open, make sure the pop-up blocker is turned off.

Step 2: Set the Correct Filters
Course Status: Open Classes Only   **Term:** Summer or Fall (depending on semester of registration)
Campus: Tallahassee   **Session:** B6 – 2nd Six Weeks (for Summer Term) or
Academic Career: Undergraduate   Regular Academic Session (for Fall Term)

Step 3: Search for & Add Courses
Registering for a specific course
- Use **By Subject** when registering for a specific course (ex. SYG 1000).

Registering for a Liberal Studies Course
- Use the **Liberal Studies** tab and select a Liberal Studies area using
both the **Attribute** and **Value** fields.

Registering for a Freshman Interest Group (FIG)
- Scroll or search for the FIG topic you were advised to take. They are listed by name (see It's All Academic Appendix C; ex. 03-Business (ENC,CGS,ECO)).
- Select the FIG you want to enroll in. This will add the FIG colloquium and classes in the FIG cluster all at once when you click **+Add Course**.

Step 4: Review Class Sections & Check for Reserve Caps
- Review and uncheck all class sections in the **Sections** button that you cannot register for because they are reserved or offered in another location. (Click the blue information circle for details)
- Courses that have a location as TBA are likely online. Check the blue info icon to verify the **Delivery Method**.

- Some courses, especially in Math and certain sciences, are multicomponent and require you to enroll in two sections, such as a **lecture** (LEC) and a **lab** (LAB). When unchecking classes be sure you have at least one lecture and one associated lab section checked.

Step 5: Generate Schedules & View Schedule Options
- Click **Generate Schedules** to view schedule combinations for the class sections you chose.
- If you have hundreds or even over a 1000 schedule options; don't try to look at each one. Limit your options by reviewing **Sections** again and selecting only a few open sections, adding a **Break,** and/or using the **Lock** section feature (to lock in a specific section of a class in all schedule options). This will reduce the number of options you have to review.
- The check boxes beside **Courses** may be used to include or exclude courses from the **Generate Schedule** options.
- Any class sections in your **Shopping Cart** or **Current Schedule** are always included in your schedule options.

Step 6: Register
- When you find the schedule you want, click **Send to Shopping Cart**. Then click **Register** to enroll.
- You will get a confirmation message if registration is successful or if you could not get into certain classes.
- If you could not get into some classes, those sections are probably full, remaining seats in that section are reserved, or the class is offered at a different FSU campus. Check the **Filters** again, review available **Sections** of the course on the Plan page, and make any changes needed.
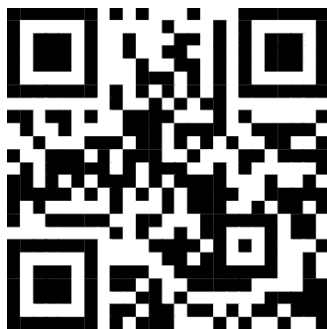
APPENDIX C
Freshman Interest Group (FIG) Offerings for Fall 2023

A Freshman Interest Group (FIG) is a cluster of high-demand first-year courses grouped by major or an academic theme. Each cluster is grouped with a distinct FIG Colloquium course (HUM1920). FIGs connect new students with a peer mentor and other first-year students who share similar academic or career interests.

One of the advantages of registering for a FIG is the HUM1920 FIG Colloquium. This course is a seminar-style class that provides students with a set of experiences that introduces them to the academic culture at Florida State University and helps them learn to navigate all FSU has to offer.

FIGs are only offered in the Fall semester. FIGs satisfy a student's Engage 100 requirement. Students should consult with their academic advisor before enrolling in a FIG. Individual courses in a FIG cluster cannot be dropped from the FIG, so students and advisors should carefully consider incoming accelerated or dual enrollment credit when making a FIG selection.

For more details on each FIG cluster for Fall 2023 (including days/times for each class included in the cluster) and step-by-step instructions for registering for a FIG, **please scan the QR below or visit https://tinyurl.com/FIGappendix.**

If you have any questions or need further assistance you may contact the FIG administrative staff at **FIGS@admin.fsu.edu**.

APPENDIX D
Living-Learning Community Courses for Fall 2023

These are the fall courses reserved for students selected to participate in a Living-Learning Community (LLC) at the Tallahassee Campus. Academic requirements are different for each LLC, and the following lists include only fall courses. General questions may be directed to Dr. Courtney Barry at **learncomms-coorddir@fsu.edu**.

NOTE: BEGIN REGISTRATION BY ADDING LLC COURSES TO YOUR SCHEDULE FIRST.

To search for an LLC class section in "Schedule Assistant" tab: Go to Schedule Assistant and use "Add Course" to select the subject (3-letter course prefix) and then the number (4 digits). Under the "Sections" gear, choose ONLY the specific section(s) from the list for your LLC in this appendix. Then add other courses and view your schedule options. Choose a schedule, then send to cart and register.

To search for all possible class sections for your LLC, use "Enrollment: Add Classes" tab: In the Student Group box, enter the 4-letter code for your LLC as noted in brackets. Select the section(s), add to cart, and then register.

ENGINEERING: MAGNOLIA [Student Group Code = EGLC]
Students in this LLC must register for the colloquium course section listed below for fall. Students also have reserve access to some of the math and science courses needed for the major.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0001-LEC(3871)	HUM1921	LEARNING CMTY COLLOQ	MAG 4138	We	11:30 AM	12:30 PM
0002-LEC(3906)	HUM1921	LEARNING CMTY COLLOQ	MAG 4138	We	11:30 AM	12:30 PM
AND <u>ONE</u> OF THE FOLLOWING COURSES MEETING AN ENGINEERING MAJOR REQUIREMENT:						
0001-LAB(2552)	EGN1004L	FIRST YEAR ENGINEERING LAB	CE1 A0317	Mo	10:15 AM	12:15 PM
0002-LAB(2557)	EGN1004L	FIRST YEAR ENGINEERING LAB	CE1 A0317	Mo	1:15 PM	3:15 PM
<u>OPTIONAL</u>: ONE OR TWO OF THE FOLLOWING COURSES AS RECOMMENDED BY YOUR ACADEMIC ADVISOR:						
0041-LEC(1109)	CHM1045	GENERAL CHEMISTRY I	FLH 0275	MoWeFr	8:00 AM	8:50 AM
0005-LAB(1027)	CHM1045L	GENERAL CHEMISTRY I LAB	HTL 0309	Tu	8:00 AM	10:55 AM
0010-LEC(4607) + 0011-LAB(4608)	MAC1114	ANALYTIC TRIGONOMETRY	FLH 0275	TuTh	1:20 PM	2:35 PM
			HTL 0104	We	8:00 AM	8:50 AM
0002-LAB(4619) 0001-LEC(4618)	MAC1140	PRECALCULUS ALGEBRA	FLH 0275	MoWeFr	9:20 AM	10:10 AM
			HTL 0104	Th	8:00 AM	8:50 AM
0041-LEC(9788)	MAC2311	CALC W/ANALYTIC GEOMETRY I	MCH 0201	MoWe	3:05 PM	4:20 PM
			LOV 0107	Th	3:05 PM	4:20 PM
0024-LEC(9763)	MAC2312	CALC W/ANALYTIC GEOMETRY II	HTL 0215	Mo	3:05 PM	3:55 PM
			HTL 0215	TuTh	3:05 PM	4:20 PM
0001-LEC(7265)	PHY2048C	GENERAL PHYSICS A	HCB 0308	MoWe	8:00 AM	11:00 AM
			TBD	Fr	9:20 AM	10:10 AM

Faculty Director: Dr. Kassie Ernst / kernst@eng.famu.fsu.edu
Contact Dr. Ernst directly about accessing a seat in PHY2048C.

ENTREPRENEURSHIP & INNOVATION: DEVINEY [Student Group Code = EILC]
Students in this LLC must register for the colloquium course plus one of the other two courses listed below for fall.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0001-DSC(3154)	ENT1021	EILC LEARNING CMTY COLLOQ	LSB 0126	We	3:05 PM	4:20 PM
AND <u>ONE</u> OF THE FOLLOWING COURSES:						
0001-DSC(4510)	LDR2325	LEADERSHIP & EMPOWERMENT	NDE 2134A	TuTh	1:20 PM	2:35 PM
0002-DSC(4511)	LDR2325	LEADERSHIP & EMPOWERMENT	NDE 2134A	TuTh	3:05 PM	4:20 PM

Faculty Director: Wendy Plant / wplant@fsu.edu

EXPLORATION & DISCOVERY: BRYAN [Student Group Code = BHLC]
Students in this LLC must register for the colloquium course and one other "in-house" course taught at Bryan Hall.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0004-LEC(4015)	HUM1921	LEARNING CMTY COLLOQ	TBD	TBD	TBD	TBD
AND ONE OF THE FOLLOWING COURSES MEETING GENERAL EDUCATION REQUIREMENTS FOR YOUR DEGREE:						
0015-DSC(2802)	ENC2135	RESEARCH, GENRE, & CONTEXT	BRY 0303	MoWeFr	10:40 AM	11:30 AM
0037-DSC(2824)	ENC2135	RESEARCH, GENRE, & CONTEXT	BRY 0303	MoWeFr	1:20 PM	2:10 PM
0076-DSC(2863)	ENC2135	RESEARCH, GENRE, & CONTEXT	BRY 0303	TuTh	1:20 PM	2:35 PM
0002-LEC(14043)	EUH3530	ENGLAND, THE EMPIRE, AND THE COMMONWEALTH	BEL 0001	MoWeFr	12:00 PM	12:50 PM
0003-LEC(10573)	IDS3415	HISTORY: TRAFFICKING (MODERN WORLD)	BRY 0303	MoWeFr	12:00 PM	12:50 PM
0004-LEC(7229)	PHI2630	ETHICAL ISSUES & LIFE CHOICES	BRY 0303	TuTh	9:45 AM	11:00 AM
0019-LEC(8045)	SLS1203	INTRO. TO ACADEMIC MAJOR EXPLORATION	BRY 0303	W	3:05 PM	4:20 PM

Faculty Director: Dr. Ladanya Ramirez Surmeier / lramirez2@fsu.edu

FGEN NOLES: WILDWOOD [Student Group Code = FGLC]
Students in this LLC must register for the colloquium course and one other "in-house" course taught at Bryan Hall.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0003-LEC(4014)	HUM1921	LEARNING CMTY COLLOQ	HCB 0216	Tu	4:50 PM	6:05 PM
AND ONE OF THE FOLLOWING COURSES MEETING GENERAL EDUCATION REQUIREMENTS FOR YOUR DEGREE:						
0028-DSC(2815)	ENC2135	RESEARCH, GENRE, & CONTEXT	WIL1106	MoWeFr	12:00 PM	12:50 PM
0048-DSC(2835)	ENC2135	RESEARCH, GENRE, & CONTEXT	WIL1106	MoWeFr	3:05 PM	3:55 PM
0068-DSC(2855)	ENC2135	RESEARCH, GENRE, & CONTEXT	WIL1106	TuTh	11:35 AM	12:50 PM
0001-LEC(0025)	AMH2097	RACE/ETHNICITY IN US	WIL1106	TuTh	3:05 PM	4:20 PM

Faculty Coordinator: Austin McDonald, M. Ed. / aam22q@fsu.edu

GLOBAL & PUBLIC AFFAIRS: DORMAN [Student Group Code = PALC]
Students in this LLC must register for the colloquium course plus one of the other two courses listed below for fall.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0002-LEC(12179)	ISS1921	PUBLIC AFFAIRS COLLOQ	BEL 0115	We	1:20 PM	2:10 PM
AND ONE OF THE FOLLOWING COURSES:						
0002-LEC(12133)	INR 3933	INSURGENCY, TERRORISM, & CIVILWAR	BEL 004	TuTh	3:05 PM	4:20 PM
0008-LEC(8637)	SYG2010	SOCIAL PROBLEMS	BEL 023	MWF	9:20 AM	10:10 AM

Faculty Director: Dr. Eric Coleman / ecoleman@fsu.edu

HEALTH PROFESSIONS: REYNOLDS [Student Group Code = PHLC]
Students in this LLC must register for the colloquium course for fall semester.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0001-LEC(7087)	PET1081	LLC COLLOQUIUM	TBA	We	12:00 PM	12:50 PM

Faculty Director: Dr. Angela Sehgal / asehgal@fsu.edu

MUSIC LIVING-LEARNING: CAWTHON [Student Group Code = MULC]
Students in this LLC must register for the colloquium course plus one of the other courses listed below for fall.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0001-DSC(5457)	MUS1920	CAWTHON MUSIC COLLOQ	CAW 0135	Th	6:30 PM	7:30 PM
AND ONE OF THE FOLLOWING COURSES FOR YOUR MAJOR:						
0001-LEC(6158)	MUT1111	MUSIC THEORY I	CAW 0102	MoWeFr	8:00 AM	8:50 AM

0003-LEC(6160)	MUT1111	MUSIC THEORY I	CAW 0102	MoWeFr	9:05 AM	9:55 AM
0006-LEC(6163)	MUT1111	MUSIC THEORY I	CAW 0102	MoWeFr	11:15 AM	12:05 PM
0001-LAB(6165)	MUT1241L	SIGHT SING/EAR TRAIN I	CAW 0102	TuTh	9:05 AM	9:55 AM
0003-LAB(6167)	MUT1241L	SIGHT SING/EAR TRAIN I	CAW 0102	TuTh	10:10 AM	11:00 AM
0005-LAB(6169)	MUT1241L	SIGHT SING/EAR TRAIN I	CAW 0102	TuTh	11:15 AM	12:05 PM
0007-LAB(6171)	MUT1241L	SIGHT SING/EAR TRAIN I	CAW 0102	TuTh	12:20 PM	1:10 PM
0004-LEC(6176)	MUT2116	MUSIC THEORY III	CAW 0102	MoWeFr	10:10 AM	11:00 AM
0001-LAB(6179)	MUT2246L	SIGHT SING/EAR TRAIN III	CAW 0101	TuTh	9:05 AM	9:55 AM
0007-LAB(9847)	MVK1111	CLASS PIANO (A)	CAW 0023	TuTh	8:00 AM	8:50 AM
0008-LAB(9848)	MVK1111	CLASS PIANO (A)	CAW 0023	TuTh	9:05 AM	9:55 AM
0009-LAB(9849)	MVK1111	CLASS PIANO (A)	CAW 0023	MoWe	10:10 AM	11:00 AM
0010-LAB(9850)	MVK1111	CLASS PIANO (A)	CAW 0023	MoWe	11:15 AM	12:05 PM
0011-LAB(9851)	MVK1111	CLASS PIANO (A)	CAW 0023	TuTh	1:25 PM	2:15 PM
0012-LAB(9852)	MVK1111	CLASS PIANO (A)	CAW 0023	TuTh	2:30 PM	3:20 PM
0006-LAB(9874)	MVK2121	CLASS PIANO (A)	CAW 0023	TuTh	10:10 AM	11:00 AM
0007-LAB(9875)	MVK2121	CLASS PIANO (A)	CAW 0023	TuTh	12:20 PM	1:10 PM

Faculty Director: Dr. Michael Buchler / mbuchler@fsu.edu

NURSING LIVING-LEARNING: WILDWOOD [Student Group Code = NRLC]

Students in this LLC must register for the colloquium course for fall semester.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0005-LEC(14415)	HUM1921	LEARNING CMTY COLLOQ	SCN 204	Th	1:20 PM	2:10 PM

Faculty Director: Dr. Marsha Hartline / mehartline@fsu.edu

WOMEN IN MATH, SCIENCE & ENGINEERING (WIMSE): CAWTHON [Student Grp Code = WIMS]

WIMSE students must register for the colloquium course (1 credit) for fall, plus the math and science requirements explained below.

Section	Course	Course Title	Bldg/Rm	Day(s)	Begin	End
0003-DSC(14380)	OCE4930	WIMSE COLLOQUIUM	CAW 101	W	3:30 PM	5:00 PM

Notes: For both fall & spring semesters, WIMSE students should also register for both a math[1] and a science[2] course.

[1] If you have fulfilled all math requirements for your major, replace the math course with another science course.

[2] Students registered for MAC1105 are not required to take a science course. Also, math majors who have fulfilled the requirements for science courses may substitute a math course for their science course.

Faculty Director: Dr. Susan Blessing / sblessing@fsu.edu

APPENDIX E
Engage 100 Offerings for Summer/Fall 2023

Engage 100 is a collection of courses designed for first-year students that connect, engage, and challenge you during your first semester at FSU, as well as pave the way to future success in college. Each Engage 100 course is a small class centered on a particular topic, interest, major, or academic experience. Most Engage 100 courses are open to any student, regardless of major.

FTIC students starting in Summer/Fall 2023 must enroll in an Engage 100 course during their first Summer B/Fall term (excluding NCAA student athletes, FYA/FSA students, and students accepted into the College of Music, College of Motion Picture Arts, or into the Bachelor of Fine Arts program in theatre or dance). Most students will take in an Engage 100 during the Fall semester.

There are over 25 approved courses to choose from, with hundreds of course sections offered. Select programs are also offered in Summer B and the Spring semester.

There are three types of Engage 100 course experiences:

- **Academic or major-based**, like Freshman Interest Groups (FIGs), Introduction to Academic Major Exploration, Inquiry Approaches to Teaching (FSU-Teach), and Freshman Music Seminar.
- **Interest-based or co-curricular**, like Chart Your Course (CYC), First-Year Connections & Success, and multiple topics of The Florida State Experience course including Housing: Community and College Life, Exploring Service Leadership, and A Student's Guide to Sustainability.
- **Application-based**, like CARE Summer Bridge, CARE QUEST Scholars, the Honors Program, Living Learning Communities (LLCs), and the Undergraduate Research Opportunity Program (UROP). Students must apply and be accepted to these programs and will enroll in the related Engage 100 course.

Scan the QR code below or visit https://tinyurl.com/Engage-100IAA to view the list of Engage 100 class sections for Summer/Fall 2023.

If you have any questions or need further assistance you may contact the Engage 100 administrative staff at **UGS-Engage@fsu.edu**.

APPENDIX F—Liberal Studies Advising Sheet

Please record all earned/anticipated credit. Shaded areas are met for students with an articulated AA degree.

FSU GENERAL EDUCATION (36 Hours)
An overall 2.0 average or better is required on all coursework used to satisfy the General Education requirements.

AREA	STATEWIDE CORE REQUIREMENTS	ADDITIONAL FSU REQUIREMENTS*
Quantitative and Logical Thinking 6 hours required C- grade or higher	3 hours (choose one): MAC1105, MAC2311, MGF1106, MGF1107, STA2023, or any course for which one of these is a prerequisite. _____ _____ _____ course grade hours	3 hours GE-approved Quant/Logical Thinking (of the 6 total hours for this area, at least 3 *must* be a course with a MAC or MGF prefix) _____ _____ _____ course grade hours
English Composition 6 hours required C- grade or higher	3 hours: ENC1101 _____ _____ _____ course grade hours	3 hours: ENC2135 _____ _____ _____ course grade hours
Social Sciences 3 hours required AND **History** 3 hours required **(See Civic Literacy Below)**	**Option A:** Choose one Social Science core from: ANT2000, ECO2013, POS1041, PSY2012, SYG1000; *and* any 3 hours of GE-approved History. **Option B:** Choose the approved History core AMH2020 *and* any 3 hours of GE-approved Social Sciences. _____ _____ _____ _____ _____ _____ course grade hours course grade hours	
Humanities & Cultural Practice 3 hours required AND **Ethics** 3 hours required	**Option A:** Choose one Humanities core from: ARH2000, HUM2020, LIT2000, MUL2010, THE2000; *and* any 3 hours of GE-approved Ethics. **Option B:** Choose Ethics core PHI2010 *and* any 3 hours of GE-approved Humanities and Cultural Practice. _____ _____ _____ _____ _____ _____ course grade hours course grade hours	
Natural Sciences 6 hours required	3 hours (choose one): AST1002, BSC1005, BSC2010, BSC2085, CHM1020, CHM1045, ESC1000, EVR1001, PHY1020, PHY2048, PHY2053, or any course for which one of these is a prerequisite. _____ _____ _____ course grade hours	3 hours of GE-approved Natural Sciences _____ _____ _____ course grade hours
Additional Approved General Education Hours 6 hours required	_____ _____ _____ course grade hours	_____ _____ _____ course grade hours

UNIVERSITY-WIDE GRADUATION REQUIREMENTS
All courses below must be completed with a C- grade or higher. Some courses may also count within General Education above.

E-Series or "W" (State-Mandated Writing) 6 hours required	_____ _____ _____ course grade hours		_____ _____ _____ course grade hours	
Scholarly/Formative Exp. 1 SIP course required 1 FE course required	_____ _____ _____ course grade hours		_____ _____ _____ course grade hours	
Diversity 2 courses required	_____ _____ _____ course grade hours		_____ _____ _____ course grade hours	

Civic Literacy POS1041 or AMH2020 **AND** an Assessment **(See liberalstudies.fsu.edu for details)**	Course _____ _____ _____ course grade hours	Assessment _____ score	Other Approved Method _____ _____ course assessment

Natural Sciences Laboratory 1 hour required	_____ _____ _____ course grade hours	**Upper-Division Writing** 1 course required	_____ _____ _____ course grade hours
Oral Communication Competency 1 course required	_____ _____ _____ course grade hours	**Digital Literacy** 1 course required	_____ _____ _____ course grade hours